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HALL MEMORIAL LIBRARY
BOARD OF TRUSTEES' MEETING
February 9, 2016

I. Chair John Halloran called the regular meeting of the Hall Memorial Library Board to order at 7:30 PM. Members present were Mary Clements, Janet Wieliczka, Daniel Sclare, Judy Stomberg, Patricia Grundman, Assistant Library Director and Children's Librarian, and Library Director Susan Phillips. Mary Blanchette was excused. Marcia Downs was present as Recording Secretary.

II. Citizen's Forum –Library Staff Members Cheryl Chamberlin and Debi Cormier were present at this meeting, and Francie Berger joined the meeting at 8:00 PM.

III. Approval of Minutes of the January 2016 Meeting - The minutes were reviewed by the members present and unanimously approved. (Sclare/Clements)

IV. Treasurer's Report – Marcia Downs circulated copies of the CD, checking and savings accounts for the month of January 2016. They were reviewed by the members present.

V. Current Year Budget – Sue Phillips distributed a copy of the current year-to-date budget for review. At this time, we are on track of our projected budget figure.

VI. Library Director's Report – Sue Phillips distributed copies of the Director's Report dated 2/9/16. Highlights from the report included an update on the Roofing Project that included repairs that were needed due to backed-up, leaking roof drains; The Lighting Replacement Project – additional parts and fixtures are needed yet again to finish this project; it is ongoing.

VII. Friends of the Library Report - The Mini-Golf event that was held on February 6, 2106 raised $5952.00 in profit, and a wonderful time was had by all who participated. The event is scheduled to be held again on the same weekend in 2017, with many sponsors already on board.

VIII. Old Business – 2016/2017 Budget – Sue Phillips distributed a copy of the proposed budget for 2016/2017. After discussion of the line items, a motion was made (Wieliczka/Clements) and unanimously approved to present a budget request for FY 2016-17 in the amount of $748,784.00 to the Board of Finance. – By-Laws – The review will be carried over until the next meeting. - Policy Review – None to review.

IX. New Business – Annual Review of By-Laws – The review will be tabled until the next meeting.

X. Trustees' Concerns – None.

XI. Correspondence – None.

XII. Adjournment – The meeting was unanimously adjourned at 8:10 PM. (Sclare/Wieliczka)

Respectfully submitted,

Marcia H Downs