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HALL MEMORIAL LIBRARY
BOARD OF TRUSTEES' MEETING
May 17, 2016

I. Chair John Halloran called the regular meeting of the Hall Memorial Library Board to order at 7:35 PM. Members present were Mary Clements, Janet Wieliczka, Judy Stomberg, Patricia Grundman, Children's Librarian, and Susan Phillips, Library Director. Marcia Downs was present as Recording Secretary. Mary Blanchette was excused and Dan Sclare was absent.

II. Citizen's Forum –There were no citizens present at this meeting.

III. Approval of Minutes of the April 19, 2016 Meeting (Clements/Wieliczka) The minutes were reviewed by the members present and were unanimously approved.

IV. Treasurer's Report – The Treasurer's Report for the month of April 2016 was reviewed.

V. Current Year Budget – Sue Phillips distributed a copy of the 2015/15 Year-to-Date Budget for review. Expenses are on target to finish up this fiscal year.

VI. Library Director's Report –Susan Phillips distributed copies of the Director's Report dated 5/17/16. Highlights of the report were comments concerning the fiber optic telecommunication lines that were run during the last week, which, once live, will upgrade our DSL line to a fiber optic one at no cost to us through a grant obtained by the Town Hall. A glowing review of the Holi celebration which was celebrated on 5/14/16 was discussed, with an attendance of about 300 people. Lots of fun and activities for all. Staff member Francie Berger promoted this event along with staff members and town residents to make it a success. Hall Memorial Library has been chosen by the US Department of State to act as a US passport acceptance facility. Staff training will follow, and this service will be available in July. Planning for the Summer Reading Programs is underway. Pat Grundman was the recipient of a newly created award, the 1st Annual Kate McCelland "Librarians Award for Nurturing Professional Storytelling and Storytellers" in Connecticut Libraries. She was honored for her many years of support of the art of storytelling and the Tellabration program.

VII. Friends of the Library Report – There was a meeting of the Friends today, where they approved the purchase of a Cricut machine, which does media cutting and signage from many materials. New passes include the Florence Griswold Museum and Mystic Seaport. Next month the Friends will discuss the funding of the Summer Reading Programs.

VIII. Old Business –None.

IX. New Business –None.

X. Trustees' Concerns – None.

XI. Correspondence – None.

XI. Adjournment – The meeting was adjourned at 8:55 PM (Clements/Wieliczka) by unanimous vote.

Respectfully submitted,

Marcia H. Downs

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