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HALL MEMORIAL LIBRARY
BOARD OF TRUSTEES' MEETING
June 14, 2016

I. Chair John Halloran called the regular meeting of the Hall Memorial Library Board to order at 7:35 PM. Members present were Mary Clements, Mary Blanchette, Judy Stomberg, Daniel Sclare, Susan Phillips, Library Director, and Patricia Grundman, Assistant Library Director. Janet Wieliczka was excused. Marcia Downs was present as Recording Secretary.

II. Citizen's Forum - Staff member Francie Berger joined the meeting at 8:00 PM.

III. Approval of Minutes of the May 2016 Meeting - The minutes were reviewed by members present, and were unanimously accepted (Clements/Sclare).

IV. Treasurer's Report – Marcia Downs read the Treasurer's report for June 2016, and income and expenses were discussed by the trustees.

V. Current Year Budget – A copy of the Year-to-Date budget was reviewed. With two weeks remaining in the Fiscal Year, we are well within spending guidelines.

VI. Library Director's Report –Sue Phillips distributed copies of the Library Director's Report dated 6/14/16. Items of interest include the following: Frenchie's Windows, a contractor of Adams and Adams, washed the windows and the outcome was wonderful, making the building shine. The ever ongoing lighting project is finished with the result finally as promised, including extra upgrades. A new doorbell was installed, replacing the worn-out original one. Security cameras are being installed at the rest of the town buildings, and a proposal will be drawn up for placement at the library building, for the security of the staff and building.

VII. Friends of the Library Report – There was no report available for this meeting,

VIII. Old Business – None.

IX. New Business – A motion was made (Blanchette/Sclare) and unanimously passed to add to the agenda a discussion of Staff Raises for the Fiscal Year 2016-2017. A second motion (Sclare/Clements) to give a budgeted 3% raise to all of the employees of the Library was then unanimously passed. Also, the Town Charter Revision was discussed with relation to the omission of mention of the Library Board and their responsibilities and powers. The Library Board was created by the Town under State Statute in 1896.

X. Trustee's Concerns – None

XI. Correspondence – None.

XII. Adjournment – The meeting was adjourned at 8:45 PM(Blanchette/Clements) unanimously.

Respectfully submitted,

Marcia B. Downs