



STATE OF CONNECTICUT – COUNTY OF TOLLAND
INCORPORATED 1786

TOWN OF ELLINGTON

55 MAIN STREET – PO BOX 187
ELLINGTON, CONNECTICUT 06029-0187

www.ellington-ct.gov

PERMANENT BUILDING COMMITTEE REGULAR MEETING OCTOBER 11, 2016

MINUTES

Members Present: R. Magnuson-Vice Chair, T. Adams, G. Blanchette, D. Gerber, S. Kelly, J. Olender, J. Rachek, D. Stavens

Members Absent: G. Feldman, K. Heminway, P. Welti

Others Present: J. Frank-Clerk of the Works, S. June-Silver Petrucelli Architects

Call to Order

Gary Magnuson called the meeting to order at 7:01 PM.

Citizens Forum

None

Approval of Minutes of August 9, 2016

MOVED (GERBER) SECONDED (BLANCHETTE) AND PASSED TO APPROVE THE MINUTES OF THE MEETING OF AUGUST 9, 2016 AS WRITTEN. (KELLY, OLENDER, RACHEK, STAVENS ABSTAINED).

Crystal Lake School Project

Steve June of Silver Petrucelli told the committee that the project is 95% complete and that 98% of the punch list has been completed. The roof screen shop drawings are done and the last item to be worked on will be the switch gear which has to be done when school is not in session. The project is currently in the closing out stage. Silver Petrucelli has minimal time left to work on the project and Windermere is completed. The PAL room was completed this month and two new basketball hoops were installed as well as the additional plantings for the neighbor on South Rd. Jennifer Frank stated that the gym floor looks better, but we will see what it does over the winter.

At Windermere School the playground surface was patched but Facilities Manager, Rob Butler is not happy with the patches. The surface may have to be replaced next summer.

Steve June presented application for payment to Enfield Builders in the amount of \$50,668.22 which leaves \$141,000 left to finish plus retainage. The original landscaper came back and reseeded but it was not up to standards, so Enfield Builders hired Beebe Landscaping to reseed and the lawn seems to be coming in better.

MOVED (ADAMS) SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO APPROVE PAYMENT TO ENFIELD BUILDERS FOR APPLICATION #30 IN THE AMOUNT OF \$50,668.22 FOR CRYSTAL LAKE SCHOOL PROJECT.

Two Change Orders for Crystal Lake project include \$2,429.68 for additional signage, change sensor from PAL Room and install rubber floor in the PAL room and a change order credit from Ergonomics for (\$1,531).

MOVED (BLANCHETTE) SECONDED (ADAMS) AND PASSED UNANIMOUSLY TO APPROVE CHANGE ORDER FOR CRYSTAL LAKE SCHOOL PROJECT IN THE AMOUNT OF \$2,429.68.

MOVED (STAVENS) SECONDED (GERBER) AND PASSED UNANIMOUSLY TO APPROVE CHANGE ORDER CREDIT FOR CRYSTAL LAKE SCHOOL IN THE AMOUNT OF \$1,531 FROM ERGONOMICS GROUP.

Invoices for Crystal Lake School.

MOVED (GERBER) SECONDED (ADAMS) AND PASSED UNANIMOUSLY TO APPROVE PAYMENT OF \$1,665.50 TO THE ERGONOMIC GROUP FOR COMPUTERS.

MOVED (BLANCHETTE) SECONDED (ADAMS) AND PASSED UNANIMOUSLY TO APPROVE PAYMENT OF \$9,989.31 TO WB MASON, APPLICATION #6.

MOVED (ADAMS) SECONDED (GERBER) AND PASSED UNANIMOUSLY TO APPROVE PAYMENT OF \$2,423.08 TO WB MASON, APPLICATION #6 RETAINAGE.

MOVED (GERBER) SECONDED (ADAMS) AND PASSED UNANIMOUSLY TO APPROVE PAYMENT OF \$2,719.65 TO GOPHER FOR TWO OUTDOOR BASKETBALL POLES AND BACKSTOPS.

MOVED (BLANCHETTE) SECONDED (ADAMS) AND PASSED UNANIMOUSLY TO APPROVE PAYMENT OF \$4,751.01 TO FLINN SCIENTIFIC INC. FOR SCIENCE CLASSROOM EQUIPMENT.

MOVED (ADAMS) SECONDED (GERBER) AND PASSED UNANIMOUSLY TO APPROVE PAYMENT OF \$10,409.90 TO INSALCO FOR FF&E RETAINAGE.

Architect Invoices

MOVED (ADAMS) SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO APPROVE FOR PAYMENT SILVER PETRUCELLI INVOICE IN THE AMOUNT OF \$4,686 FOR CRYSTAL LAKE SCHOOL PROJECT

MOVED (RACHEK) SECONDED (BLANCHETTE) AND PASSED UNANIMOUSLY TO APPROVE FOR PAYMENT SILVER PETRUCELLI INVOICE IN THE AMOUNT OF \$1,557.14 FOR WINDERMERE SCHOOL PROJECT.

Windermere School Project

Steve June told the committee that application #15 from All Phase is for electrical work, duct work, bond adjustment and tile work. He also presented application #16 for the balance of the retainage. The project is complete and the punch list completed, as builds have been received.

MOVED (BLANCHETTE) SECONDED (ADAMS) AND PASSED TO APPROVE FOR PAYMENT APPLICATION #15 TO ALL PHASE IN THE AMOUNT OF \$27,607.26 FOR WINDERMERE SCHOOL.

MOVED (GERBER) SECONDED (RACHEK) AND PASSED UNANIMOUSLY TO APPROVE PAYMENT OF APPLICATION #16, RETAINAGE IN THE AMOUNT OF \$15,185.16.

The following invoices for Windermere School include some of the wish list items.

MOVED (ADAMS) SECONDED (BLANCHETTE) AND PASSED UNANIMOUSLY TO APPROVE PAYMENT OF \$16,200 TO ERGONOMICS GROUP FOR COMPUTERS FOR TWO LABS.

MOVED (BLANCHETTE) SECONDED (ADAMS) AND PASSED UNANIMOUSLY TO APPROVE PAYMENT OF \$2,354 TO DEMCO FOR SHELVING FOR NEW KINDERGARTENS.

MOVED (GERBER) SECONDED (ADAMS) AND PASSED UNANIMOUSLY TO APPROVE PAYMENT OF \$6,145.00 TO CT BUSINESS SYSTEMS FOR SMART BOARD FOR NEW KINDERGARTEN.

MOVED (ADAMS) SECONDED (BLANCHETTE) AND PASSED UNANIMOUSLY TO APPROVE PAYMENT OF \$6,892.92 TO INSALCO CORP FOR FINAL PAYMENT FOR FURNITURE.

MOVED (ADAMS) SECONDED (RACHEK) AND PASSED UNANIMOUSLY TO APPROVE PAYMENT OF \$39,519.42 TO SCHOOL SPECIALTIES FOR KINDERGARTEN FURNITURE.

MOVED (ADAMS) SECONDED (GERBER) AND PASSED UNANIMOUSLY TO APPROVE PAYMENT OF \$6,999 TO OFFICE DEPOT FOR 3D PRINTER.

MOVED (GERBER) SECONDED (ADAMS) AND PASSED UNANIMOUSLY TO APPROVE PAYMENT OF \$14,088.45 FOR ELECTRONIC COMPONENT KITS FOR MAKER SPACES.

Gary Magnuson pointed out that Jennifer Frank's contract for Clerk of the Works expired on September 30, 2016. He is recommending extending the contract for another six months at the current rate for hours as needed. She will be assisting in the close out of the project.

MOVED (MAGNUSON) SECONDED (GERBER) AND UNANIMOUSLY APPROVED TO EXTEND JENNIFER FRANK'S CONTRACT AS CLERK OF THE WORKS AT THE CURRENT HOURLY RATE FOR THE NEXT SIX MONTHS TO MARCH 31, 2017.

Other Business

The Town Hall Expansion was brought up and Gary stated that the Permanent Building Committee oversees only the projects that the Board of Selectmen hands them. This project still needs voter approval.

Adjournment

MOVED (RACHEK) SECONDED (KELLY) AND PASSED UNANIMOUSLY TO ADJOURN THE MEETING AT 7:50 PM.

Respectfully submitted:



Lori Smith, Recording Secretary