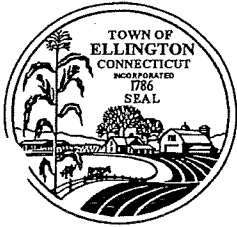


STATE OF CONNECTICUT – COUNTY OF TOLLAND
INCORPORATED 1786



TOWN OF ELLINGTON

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LORI L. SPIELMAN
First Selectman

JAMES M. PRICHARD
Deputy First Selectman

SARAH D. COOK
MELINDA M. FERRY
DAVID E. STAVENS
RONALD F. STOMBERG
JOHN W. TURNER

Monday, January 22, 2018
Town Hall - Meeting Hall
Board of Selectmen Meeting

MINUTES

SELECTMEN PRESENT: Lori Spielman, James Prichard, John Turner, David Stavens, Ronald Stomberg, Melinda Ferry, Sarah Cook

OTHERS PRESENT: Timothy Webb, Director of Public Works/WPCA Administrator; Felicia LaPlante, Assistant Finance Officer; Gary T. Feldman, Sr., Chief, Ellington Volunteer Fire Department (EVFD); Sgt. Brian Santa, Resident State Trooper; Jim Gage, Treasurer, Northern CT Land Trust

- I. **CALL TO ORDER:** The Board of Selectman (BOS) meeting was called to order at 7:00 pm by First Selectman Spielman.
- II. **PLEDGE OF ALLEGIANCE:** Attendees were provided the opportunity to recite the Pledge of Allegiance
- III. **CITIZENS' FORUM** (Non agenda items): No citizens came forward.
- IV. **APPROVAL OF MINUTES**
 - A. December 4, 2017 Board of Selectmen Organizational Meeting

MOVED (TURNER), SECONDED (PRICHARD) AND PASSED UNANIMOUSLY TO APPROVE THE BOARD OF SELECTMEN ORGANIZATIONAL MEETING MINUTES OF DECEMBER 4, 2017.

- B. December 11, 2017 Board of Selectmen Regular Meeting

MOVED (TURNER), SECONDED (PRICHARD) AND PASSED (AYE: PRICHARD, TURNER, STOMBERG, FERRY, COOK; ABSTAIN: STAVENS) TO APPROVE THE BOARD OF SELECTMEN REGULAR MEETING MINUTES OF DECEMBER 11, 2017.

V. **UNFINISHED BUSINESS**

- A. Reschedule Town Meeting – Year-end Transfers/Additional Appropriations from January 22, 2018 to January 29, 2018.

MOVED (TURNER), SECONDED (COOK) AND PASSED UNANIMOUSLY TO CALL A SPECIAL TOWN MEETING TO BE HELD IN THE MEETING HALL OF THE ELLINGTON TOWN HALL, 55 MAIN STREET IN ELLINGTON, CONNECTICUT, ON MONDAY, JANUARY 29, 2018 AT 7:00 P.M. FOR CONSIDERATION OF THE 2016-2017 YEAR-END TRANSFERS AND ADDITIONAL APPROPRIATIONS THAT REQUIRE TOWN MEETING APPROVAL.

VI. NEW BUSINESS

A. Tax Refunds/Abatements

MOVED (TURNER), SECONDED (PRICHARD) AND PASSED UNANIMOUSLY TO APPROVE THE TAX REFUNDS IN THE AMOUNT OF \$28,195.77 AS RECOMMENDED BY THE TAX & REVENUE COLLECTOR AND AS SPECIFIED IN THE REFUNDS/ABATEMENT STATEMENT FOR THE MONTH OF JANUARY, 2018. **[ATTACHED]**

B. Request for BOS Ordinance Committee Study – Ordinance 32-5

MOVED (TURNER), SECONDED (COOK) AND PASSED UNANIMOUSLY TO REFER TO THE BOS ORDINANCE COMMITTEE THE FINANCE OFFICER'S REQUEST TO STUDY THE OPTION TO INCLUDE DELINQUENT REFUSE FEES, SEWER CHARGES, RATES OR ASSESSMENTS WITHIN ORDINANCE 32-5 [*WITHHOLDING OF PERMITS FOR TAX DELINQUENT PROPERTY/AUTHORITY TO WITHHOLD APPROVAL*], FOR REVIEW AND RECOMMENDATION BY THE ORDINANCE COMMITTEE TO THE FULL BOARD OF SELECTMEN.

C. Solid Waste/Recycling Ordinance, Ellington Code 149-1 through 149-17

MOVED (TURNER), SECONDED (FERRY) AND PASSED UNANIMOUSLY TO REFER THE PUBLIC WORKS DIRECTOR'S REQUEST, TO STUDY THE REVISIONS RECOMMENDED BY THE TOWN ATTORNEY TO TOWN SOLID WASTE ORDINANCE 149-1 THROUGH 149-17, TO THE BOS ORDINANCE COMMITTEE FOR REVIEW AND RECOMMENDATION TO THE FULL BOARD OF SELECTMEN.

Mr. Stavens asked Mr. Webb, Director of Public Works/WPCA Administrator, who owns the containers. Mr. Webb responded that at the end of the contract, the Town of Ellington will own the containers. The end of the contract will be when the zero increase is up, which is in two years.

Mr. Turner clarified that this is just a language clean up and nothing has changed.

D. Planning and Zoning Commission recommendation for Appointment to the Permanent Building Committee

MOVED (TURNER), SECONDED (PRICHARD) AND PASSED UNANIMOUSLY TO APPOINT SEAN KELLY, AS THE PLANNING AND ZONING COMMISSION REPRESENTATIVE, TO THE PERMANENT BUILDING COMMITTEE TO A TERM ENDING DECEMBER 2, 2019.

E. Donations for Jacob Roger Poulin – Middle Road Project aka J4cob's Park

MOVED (TURNER), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO AUTHORIZE THE TOWN OF ELLINGTON FINANCE OFFICE TO ACCEPT DONATIONS ON

BEHALF OF THE JACOB ROGER POULIN FOUNDATION, A 501(c)3 NON-PROFIT PUBLIC CHARITY, IN ORDER TO OFFSET COSTS RELATED TO THE PROPOSED MIDDLE ROAD PROJECT KNOWN AS JACOB'S PARK. FURTHER, TO ALLOW FUNDS COLLECTED TO BE TRANSFERRED TO THE JACOB ROGER POULIN FOUNDATION IN THE EVENT THE PROPOSED PROJECT IS NOT CONSTRUCTED.

Mr. Stavens asked if it will be advertised on the website or on the Facebook page that the Town will be accepting donations going forward. Felicia LaPlante, Assistant Finance Officer, said that they would have to check with Bob Tedford. The only donation so far was brought in from the tournament and this is the way that the money was handled. Mr. Stavens stated that they should have a way to let people know they can make a check out to the Town for this project.

F. Surplus Equipment/Exchange with Town of Granby

MOVED (TURNER), SECONDED (COOK) AND PASSED UNANIMOUSLY TO AUTHORIZE THE DIRECTOR OF PUBLIC WORKS (DPW) TO EXCHANGE EQUIPMENT WITH THE TOWN OF GRANBY WHERE THE TOWN OF ELLINGTON RECEIVES A TOP DRESSING UNIT FOR TOP DRESSING ATHLETIC FIELDS AND THE TOWN OF GRANBY RECEIVES A TAILGATE SPREADER UNIT THAT IS NO LONGER UTILIZED BY THE ELLINGTON DPW, PENDING APPROVAL BY THE TOWN OF GRANBY. [ATTACHED]

Mr. Turner noted that this piece of equipment is not being utilized.

G. Northern CT Land Trust – 37 Acre Section of the Bellante Property

Mr. Stavens asked Mr. Jim Gage, Treasurer, Northern CT Land Trust, about the other seven acres and if there was a house on the property. Mr. Gage responded that there was a house on the property. The section that is to be sold carves out that house. The Land Trust property requires no structures, it is mainly wooded area.

Mr. Gage stated that there are very few wetlands on the property. Mr. Turner asked about the parking area. Mr. Gage responded that the Land Trust will develop the parking area when they acquire the property. Mr. Turner asked if there are already existing trails. Mr. Gage responded that some are existing, and some would be added to tie into the adjacent property that the Land Trust owns; the Boothroyd Nature Preserve.

Mr. Turner asked that the trails on both properties be well marked and that somewhere along the trail they post on the tree a point that coincides with a map. That way, if someone cannot find their way back, they can reference a point on the trail to emergency services. Mr. Gage agreed.

MOVED (TURNER), SECONDED (FERRY) AND PASSED UNANIMOUSLY THAT THE TOWN OF ELLINGTON ENTER INTO A PARTNERSHIP WITH NORTHERN CONNECTICUT LAND TRUST INC. (NCLT) FOR THE PROTECTION OF OPEN SPACE CONCERNING THE PURCHASE OF THE BELLANTE PROPERTY, A 37-ACRE PARCEL OF LAND LOCATED AT 14 SANDY BEACH ROAD IN ELLINGTON TO BE USED BY THE PUBLIC FOR PASSIVE RECREATION, IN THE AMOUNT OF \$80,000; \$36,000 SHALL BE FUNDED THROUGH A CONNECTICUT DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION STATE GRANT; \$14,000 CONTRIBUTED FROM A FORMER NCLT DIRECTOR; AND THE TOWN OF ELLINGTON WILL CONTRIBUTE \$30,000. THE TOWN'S FUNDING WILL COME FROM THE

OPEN SPACE FUND ACCOUNT, PENDING BOARD OF FINANCE AND TOWN MEETING APPROVAL.

Mr. Gage thanked the BOS, and Ms. Spielman thanked Mr. Gage and the Land Trust.

H. Senior Center Bus Replacement/2018 Grant Application

MOVED (TURNER), SECONDED (FERRY) AND PASSED UNANIMOUSLY TO ADOPT THE FOLLOWING RESOLUTION:

RESOLVED, THAT THE TOWN OF ELLINGTON BOARD OF SELECTMEN MAY ENTER INTO WITH AND DELIVER TO THE STATE OF CONNECTICUT DEPARTMENT OF TRANSPORTATION ANY AND ALL DOCUMENTS WHICH IT DEEMS TO BE NECESSARY OR APPROPRIATE FOR THE ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES [CHAPTER 53 SECTION 5310] GRANT APPLICATION; AND

FURTHER RESOLVED, THAT LORI SPIELMAN, FIRST SELECTMAN OF THE TOWN OF ELLINGTON, IS AUTHORIZED AND DIRECTED TO EXECUTE AND DELIVER ANY AND ALL DOCUMENTS ON BEHALF OF THE TOWN OF ELLINGTON BOARD OF SELECTMEN AND TO DO AND PERFORM ALL ACTS AND THINGS WHICH SHE DEEMS TO BE NECESSARY OR APPROPRIATE TO CARRY OUT THE TERMS OF SUCH DOCUMENTS.

VII. ADMINISTRATIVE REPORTS

A. Building Department

B. Emergency Services

1. Resident State Troopers' Office: Sgt. Santa mentioned the case that was all over Facebook. This is in regards to the person who was entering the houses, uninvited. Hopefully, they will be making an arrest soon with the help of the Ring Doorbell system.
2. Ellington Volunteer Ambulance Corps
3. Ellington Volunteer Fire Department: Chief Feldman stated that the tanker is out of service for about a week due to an oil leak. The front springs on the 1999 vehicle need to be replaced, as they are worn out and the retaining clips are starting to break off. On January 23, 2018 Chief Feldman will be attending a grant meeting. They will be applying for the grant that gave them \$3,000 last year for completing physicals. It costs nothing to apply.

4. Crystal Lake Fire Department

5. Emergency Management Director

C. Fire Marshal

D. Hall Memorial Library

E. Tax & Revenue Collector

F. Town Planner

G. Department of Public Works

H. Finance Department

VIII. SELECTMEN COMMITTEE REPORTS

A. Personnel Committee:

1. Resignations

MOVED (PRICHARD), SECONDED (COOK) AND PASSED UNANIMOUSLY TO ACCEPT THE RESIGNATION OF GRACE BOUCHER FROM THE ETHICS COMMISSION.

2. Appointments

MOVED (PRICHARD), SECONDED (COOK) AND PASSED UNANIMOUSLY TO REAPPOINT JOSEPH PALOMBIZIO AS EMERGENCY MANAGEMENT DIRECTOR TO SERVE A TWO-YEAR TERM ENDING JANUARY 31, 2020.

MOVED (PRICHARD), SECONDED (COOK) AND PASSED UNANIMOUSLY TO REAPPOINT KAREN NEAL TO THE BOARD OF ASSESSMENT APPEALS TO SERVE A THREE-YEAR TERM ENDING JANUARY 31, 2021.

MOVED (PRICHARD), SECONDED (COOK) AND PASSED UNANIMOUSLY TO REAPPOINT JOSEPH MALONE TO THE BOARD OF ASSESSMENT APPEALS AS AN ALTERNATE MEMBER TO SERVE A TWO-YEAR TERM ENDING JANUARY 31, 2020.

MOVED (PRICHARD), SECONDED (COOK) AND PASSED UNANIMOUSLY TO REAPPOINT WILFRED DUCHESNEAU TO THE ETHICS COMMISSION TO SERVE A FOUR-YEAR TERM ENDING JANUARY 31, 2022.

MOVED (PRICHARD), SECONDED (COOK) AND PASSED UNANIMOUSLY TO REAPPOINT SHAY DRAKE, KEVIN HAYES, CHRISTOPHER WEITZ, JENNIFER MULLIN AND SHERRYL KRAUS TO THE PARKS AND RECREATION COMMISSION TO SERVE FOUR-YEAR TERMS ENDING JANUARY 31, 2022.

MOVED (PRICHARD), SECONDED (COOK) AND PASSED UNANIMOUSLY TO REAPPOINT BENJAMIN LORENZET TO THE INLAND/WETLANDS AGENCY AS AN ALTERNATE MEMBER TO SERVE A TWO-YEAR TERM ENDING JANUARY 31, 2020.

MOVED (PRICHARD), SECONDED (COOK) AND PASSED UNANIMOUSLY TO REAPPOINT TERESA CAVANAGH, HOCINE BAOUCHE, YALE CANTOR AND RICHARD F. PETRUCCI TO THE HUMAN SERVICES COMMISSION TO SERVE FOUR-YEAR TERMS ENDING JANUARY 31, 2022.

B Other

IX. SELECTMEN LIAISON REPORTS

Mr. Turner stated that the dam project was started in the fall. Before it was finished there was a heavy rain spell. They will finish the project after the water levels drop. There is about three or four days of work left, and there was significant progress thus far.

Ad Hoc Emergency Services Committee: Mr. Turner stated that he will be calling a meeting of the Ad Hoc Emergency Services Committee to go over a few things. This will be coming up in a couple of weeks.

Board of Education: Ms. Ferry stated that she attended a school budget workshop Sunday. They are looking for a 4.88% increase total. There was some good information and it was worth attending.

X. FIRST SELECTMAN'S REPORT

A. Resignations:

- Scott Cunningham, Fire Inspector I

- Florence Brennan, Transportation Secretary
- B. New Hire:
- Sydney Kern, Fire Inspector II
- C. Other:

Ms. Spielman stated that she attended a Farm Bureau meeting, which was interesting.

Ms. Spielman met the new First Selectman from Stafford, and they spoke about doing some joint meetings with the Garden Club.

Ms. Spielman provided a farming update; there used to be a lot of shade grown tobacco in Town, and now there is none. OJ Thrall used to grow a lot of tobacco, but is now growing hops due to all the breweries. He bought a machine to take care of the hops.

Ms. Spielman and Mr. Turner noted that they both attended the Barnyard and Great Country Garages tour on Saturday. Mr. Turner noted that it was unique and interesting to hear them talk about engineering.

Ms. Spielman attended the Lion's Club meeting. The group is excited to help the Jacob Roger Poulin Foundation for the Middle Road project, if that goes forward.

XI. CORRESPONDENCE: There was no other business.

XII. ADJOURNMENT:

MOVED (STAVENS), SECONDED (PRICHARD) AND PASSED UNANIMOUSLY TO
ADJOURN THE MEETING OF THE BOARD OF SELECTMEN AT 7:31 PM.

Submitted by  Approved by 
Meaghan Maguire Lori Spielman

TOWN OF ELLINGTON
DEPARTMENT OF PUBLIC WORKS
MEMORANDUM

TO: Lori Spielman, First Selectman
FROM: Timothy M. Webb, Director of Public Works *TWW*
DATE: January 9, 2018
RE: Surplus Equipment/Exchange with Town of Granby

The Town of Ellington Public Works has been in contact with the Town of Granby regarding the exchange of surplus equipment. Currently the Town of Granby has a top dressing unit for top dressing athletic fields that they are selling. This unit will need a little work on our end but would pay bigger dividends for us in the long run with the ability to top dress many of our fields. The unit has low ground pressure tires which will prevent rutting of the fields.

Some of the reasons that fields are top dressed is to maintain a smooth playing surface, filling in ruts and holes and providing enhancement to the soil itself. Top dressing fields also prevents compaction when aerated and allows soils to drain properly.

The current cost for a new unit would be in the range of \$7,500 and up. The Town of Ellington would exchange with the Town of Granby a tailgate spreader unit. The Ellington DPW currently uses a side discharge for the work that was done with the tailgate spreader and it is no longer of need.

ljs