



LORI L. SPIELMAN
First Selectman

STATE OF CONNECTICUT – COUNTY OF TOLLAND
INCORPORATED 1786

TOWN OF ELLINGTON

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JAMES M. PRICHARD
Deputy First Selectman

SARAH D. COOK
MELINDA M. FERRY
DAVID E. STAVENS
RONALD F. STOMBERG
JOHN W. TURNER

BOARD OF SELECTMEN
Monday, January 29, 2018
Town Hall Meeting Hall

MINUTES

SELECTMEN PRESENT: Lori Spielman, Melinda Ferry, Sarah Cook, James Prichard, David Stavens, Ronald Stomberg and John Turner

OTHERS PRESENT: Nicholas DiCorleto, Finance Officer/Treasurer; Timothy Webb, Public Works Director/WPCA Administrator; Brian Greenleaf, Director of Finance and Operations, Board of Education; Peter Hany, President, Ellington Volunteer Ambulance Corps; Gary Feldman, Sr., Ellington Volunteer Fire Department;

I. CALL TO ORDER: The Board of Selectmen (BOS) meeting was called to order by First Selectman Lori Spielman at 7:04 P.M.

II. PLEDGE OF ALLEGIANCE

III. CITIZENS' FORUM (Non agenda items): No citizens came forward

IV. 2018-2019 CAPITAL IMPROVEMENTS DELIBERATIONS

Ms. Spielman reviewed with the BOS members the items that had been recommended by the Capital Improvements Committee.

Ms. Spielman said that the Public Works Department is going to put the Hall Memorial Library reroofing project out for estimates. Timothy Webb, Director of Public Works/WPCA Administrator, stated that he will obtain three quotes and bring them back to the BOS.

Mr. Webb stated that the field irrigation is for the high school softball, high school baseball, and the practice football fields, which are all not irrigated at this time. The Middle Road field line item is to stake out the grades, construct the parking lot and drainage, and level the lot for the deck hockey project. The Jacob Poulin Foundation is fundraising to pay for this project.

Brian Greenleaf, Director of Finance and Operations for the Board of Education (BOE) explained that the facility study will help with long-term planning for the school, verifying enrollment estimates, and a review of the buildings. This study will take a look at the trends of education and what the schools will need in the future.

Mr. Greenleaf stated that there would be a small discount of about \$10,000 if all the air conditioning projects were done at the same time. The BOS discussed the options and decided to go forward with the Center School cafeteria air conditioning (which was the number one air conditioning priority) and the Ellington Middle School cafeteria air conditioning (which was the number two air conditioning priority). They decided to not go forward with the Ellington High School cafeteria air conditioning project this year.

Mr. Peter Hany, President of Ellington Volunteer Ambulance Corporation (EVAC), stated that the handheld pulse co-oximeters will be offset by the EVAC charging fund.

The BOS decided to remove the item submitted by the Crystal Lake Fire Department (CLFD), a crew cab truck. It was submitted after the deadline for submission of Capital Improvement Requests and it's important that all departments be held to the same standard and of meeting deadlines. In addition, last year CLFD asked for credit on the same truck that they are asking for this year.

Chief Gary Feldman, Ellington Volunteer Fire Department (EVFD), provided the BOS with information on the four wheel drive pumper that will allow access to long driveways that are difficult to reach during structural fires. It will also assist the EVFD in brush fires. Chief Feldman discussed the specifications of the vehicle they are looking at. He received quotes with prices of \$450,000, \$383,500, and a federal bid price of \$326,000. This would be in addition to radios and other equipment that is needed. This vehicle will replace two vehicles for EVFD.

The Board of Selectmen made the following motion:

MOVED (TURNER) SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO RECOMMEND THE FOLLOWING ITEMS TO THE CAPITAL IMPROVEMENTS BUDGET FOR 2018-2019: ROAD OVERLAY (\$500,000); UNIMPROVED ROAD IMPROVEMENT (\$122,612); ROAD CONSTRUCTION (\$30,000); LARGE/SMALL BRIDGES (\$30,000); HML- REROOFING OF NEW PORTION OF BUILDING (\$300,589); TOWN-WIDE SIDEWALKS (\$25,000); PARKING LOT RENOVATIONS (\$70,000); REVALUATION (\$150,000); FIELD IRRIGATION (\$65,000); MIDDLE ROAD FIELDS (\$70,000); BOE-DISTRICT FACILITIES STUDY (\$25,000); BOE- CENTER SCHOOL AIR CONDITIONING CAFETERIA (\$48,500); BOE- EMS AIR CONDITIONING CAFETERIA (\$46,500); DPW-SMALL DUMP TRUCKS (\$70,000); DPW- PICK UP TRUCKS (\$35,000); POOL CAR/TOWN STAFF VEHICLE (\$30,000); HUMAN SERVICE/SENIOR CENTER-SENIOR CENTER BUS (\$60,000); EVAC-MASIMO RAD -57 HANDHELD PULSE CO-OXIMETER (\$42,435); EVFD REPLMT FORESTRY UNIT (F-143) (\$450,000); BOE- MODERN CLASSROOM FURNITURE- MIDDLE SCHOOL/HIGH SCHOOL (\$30,000); BOE-COMPUTER REPLACEMENT CYCLE (\$285,000).

AND FURTHER RECOMMEND TO THE BOARD OF FINANCE A CAPITAL IMPROVEMENTS BUDGET FOR 2018-2019, A GROSS AMOUNT OF \$2,485,636, LESS GRANTS & REIMBURSEMENTS/BONDING/LEASES OF \$1,248,636, FOR A TOTAL NET AMOUNT OF \$1,237,000. (ATTACHED)

V. EXECUTIVE SESSION

- A. For the purpose of discussing a potential property acquisition

MOVED (TURNER), SECONDED (PRICHARD) AND PASSED UNANIMOUSLY TO GO INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING A POTENTIAL LAND ACQUISITION AT 8:25 PM

The BOS came out of Executive Session at 8:42 p.m.

VI. ADJOURNMENT

MOVED (TURNER), SECONDED (PRICHARD) AND PASSED UNANIMOUSLY TO ADJOURN THE MEETING OF THE BOARD OF SELECTMEN AT 8:43 P.M.

Submitted by Meaghan Maguire Approved by Lori Spielman
Meaghan Maguire Lori Spielman
Recording Secretary First Selectman

BOARD OF SELECTMEN APPROVED CAPITAL IMPROVEMENT BUDGET-	CAPITAL IMPROVEMENTS BUDGET REQUEST 2018-2024													
	9-Jan-17					23-Jan-18		29-Jan-18						
	BOS					APPROVED		BOS		BOS				
	Approved					BOS CAP		APPROVED		APPROVED				
Revised-1-8-18 for EVAC-Handheld pulse co-oximeter	18-Apr-17					IMP COM		CAP IMP		MEANS OF				
Revised-1-23-18 for CLFD-Ford F-350 crew cab 4	Budget	Cap Non-	BOF	TOTAL	BUDGET	PROJECTS	PROJECTS	FINANCING						
Amounts shown in dollars	Requests	Recur	APPROVED	ESTIMATED	REQUESTS	2018-19	2018-19	2018-19						
	2017-18	2017-18	2017-18	COST	2018-19	2018-19	2018-19	2018-19						
ROAD CONSTRUCTION														
Road Overlay	500,000	500,000	500,000	2,600,000	500,000	500,000	500,000	CAP NRF	500,000	500,000	550,000	550,000		
Local Capital Improvement Program				0										
Chip Sealing of Streets-Reallocate	106,719	106,719	195,651	122,612	122,612	122,612	122,612	LOCIP						
Unimproved Road Improvement	20,000	20,000	20,000	130,000	30,000	30,000	30,000	CAP NRF	20,000	30,000	20,000	30,000		
Road Construction				0										
Drainage				50,000					25,000		25,000			
Culvert Replacement-Strawberry Road				0										
Traffic Calming				20,000									20,000	
Large/Small Bridges				230,000	30,000	30,000	30,000	CAP NRF	30,000	140,000	30,000			
Total	626,719	626,719	715,651	3,152,612	682,612	682,612	682,612		575,000	670,000	625,000	600,000	0	
SITE ACQUISITION														
Municipal Land Trust Fund				0										
Athletic Fields				0										
Open Space Fund				0										
Total	0	0	0	0	0	0	0		0	0	0	0	0	0
BUILDING CONSTRUCTION														
Crystal Lake Beach	30,000			25,000									25,000	
Animal Control Facility (Dog Pound) Study				20,000									20,000	
Town Hall Renovation/Addition	2,860,000			2,860,000	2,860,000	0								
BOE-Windermere School Solar Photovoltaic				500,000						500,000				
Total	2,890,000	0	0	3,405,000	2,860,000	0	0	0	0	500,000	0	45,000	0	
BUILDING REPAIRS														
Brookside Pavilion Needs				25,000									25,000	
EVFD-Roof Replacement Station 43- 29 Main Street				50,000						50,000				
Public Works Garage Renovation				25,000						25,000				
HML-Reroofing of New Portion of Building				300,589	300,589	300,589	300,589	Lease-5 years						
HML-Carpet Replacement	95,750	95,750	95,750	0										
HML-Interior Painting	51,000			0										
BOE-EHS-Exterior Auditorium Wall Repair				30,000							30,000			
BOE-Windermere School Floor Abatement				400,000						400,000				
BOE-Windermere School Window Replacement				153,026						153,026				
BOE-Windermere School Reroofing				1,714,800						1,714,800				
Total	146,750	95,750	95,750	2,698,415	300,589	300,589	300,589		0	2,342,826	30,000	25,000	0	
MISCELLANEOUS														
Townwide Sidewalks	50,000	25,000	20,000	250,000	50,000	25,000	25,000	CAP NRF	50,000	50,000	50,000	50,000		
Sidewalk Extension-West Road (RTE 83)	97,303	97,303	97,303	0										
Parking Lot Renovations	70,000	50,000	50,000	350,000	70,000	70,000	70,000	CAP NRF	70,000	70,000	70,000	70,000		
Transfer Station Site Improvements at Town Garage				20,000									20,000	
Redevelop Plan of Landfill Brush Collection Site				20,000										
Revaluation				300,000	150,000	150,000	150,000	CAP NRF	150,000	20,000				
Plan of Conservation and Development 2018	80,000	80,000	80,000	0										
Field Irrigation	65,000			65,000	65,000	65,000	65,000	CAP NRF						

BOARD OF SELECTMEN	9-Jan-17							CAPITAL IMPROVEMENTS BUDGET REQUEST 2018-2024							
APPROVED CAPITAL IMPROVEMENT BUDGET-	BOS							23-Jan-18	29-Jan-18						
	Approved							APPROVED	BOS	BOS					
Revised-1-8-18 for EVAC-Handheld pulse co-oximeter	Requests			18-Apr-17					BOS CAP	APPROVED	APPROVED				
Revised-1-23-18 for CLFD-Ford F-350 crew cab 4	Budget	Cap Non-	BOF	TOTAL	BUDGET					IMP COM	CAP IMP	MEANS OF			
Amounts shown in dollars	Requests	Recur	APPROVED	ESTIMATED	REQUESTS					PROJECTS	PROJECTS	FINANCING			
	2017-18	2017-18	2017-18	COST	2018-19	2018-19	2018-19	2018-19	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	
Backstops and Fencing				0											
Playing Field Surfaces				30,000									30,000		
Tennis Court Maintenance				20,000									20,000		
Middle Road Fields				240,000	70,000	70,000	70,000	CAP NRF		80,000			90,000		
EVFD-Generator Station 243- Replmnt	55,000	55,000	55,000	0											
EHS Artificial Turf Football Field/Lighting	2,805,000			2,805,000	2,805,000										
BOE- District Facilities Study				25,000	25,000	25,000	25,000	CAP NRF							
BOE-Windermere Air Conditioning Cafeteria	85,500	85,500	85,500	0											
BOE-EHS Air Conditioning Cafeteria	116,500			116,500	116,500	116,500	0	Lease-4 years							
BOE-EHS Air Conditioning Gymnasium				115,000						115,000					
BOE-Center School Air Conditioning Cafeteria	48,500			48,500	48,500	48,500	48,500	CAP NRF							
BOE-EMS Air Conditioning Cafeteria	46,500			46,500	46,500	46,500	46,500	CAP NRF							
BOE-EMS Air Conditioning Gymnasium				146,000							146,000				
Total	3,519,303	392,803	387,803	4,597,500	3,446,500	616,500	500,000			270,000	335,000	266,000	280,000	0	
EQUIPMENT PURCHASE															
DPW- Snow Plow Dumptrucks Replacement	190,000	190,000	190,000	600,000						200,000		200,000		200,000	
DPW- Small Dump Trucks				135,000	70,000	70,000	70,000	CAP NRF				65,000			
DPW- Pick Up Trucks	35,000			70,000	35,000	35,000	35,000	CAP NRF					35,000		
DPW- Excavator				90,000						90,000					
DPW- Tractor Replacement				45,000							45,000				
DPW-Mower Replacements				30,000									30,000		
DPW-Brush Chipper				45,000							45,000				
Pool Car/Town Staff Vehicle	35,000	35,000	30,000	65,000	30,000	30,000	30,000	CAP NRF		35,000					
Human Service/Senior Center-Senior Center Bus				60,000	60,000	60,000	60,000	CAP NRF							
EVAC-Masimo Rad -57 handheld pulse co-oximeter				42,435	42,435	42,435	42,435	CAP NRF							
CLFD-Multipurpose Pumper Truck-(Forestry/Service Veh Takes place of Forestry Replmnt \$230,000 and Service Vehicle \$50,000	230,000	230,000		0											
CLFD-Replmnt Breathing Apparatus (SCBA)-Revised	215,000	215,000		0											
CLFD-Ford F-350 crew cab 4				46,000	46,000	46,000	0	CAP NRF							
EVFD-Rehab Pumper (ET-143)				250,000						250,000					
EVFD-Replmt Pumper (ET-143)	750,000			625,000	625,000										
EVFD-Replmt Forestry Unit (F-143)/Attack Pumper	450,000	450,000		450,000	450,000	450,000	450,000	Lease-5 years							
EVFD-Breathing Apparatus and Air System Replacement	500,000	500,000		0											
EVFD-Radio Upgrades	50,000			0											
BOE-Special Education Van				93,000						31,000		31,000	31,000		
BOE-Modern Classroom Furniture-Middle School/High School				150,000	30,000	30,000	30,000	CAP NRF		30,000	30,000	30,000	30,000		
BOE-Systemwide Security Enhancements				75,000						25,000	25,000	25,000			
BOE-Computer Replacement Cycle				570,000	285,000	285,000	285,000	Lease-4 years					285,000		
BOE-Audio/Visual Upgrades				50,000						50,000					
Police Cruisers				70,000						35,000		35,000			
Total	2,455,000	1,620,000	220,000	3,561,435	1,673,435	1,048,435	1,002,435			711,000	180,000	386,000	411,000	200,000	
Grand Total	9,637,772	2,735,272	1,419,204	17,414,962	8,963,136	2,648,136	2,485,636			1,556,000	4,027,826	1,307,000	1,361,000	200,000	
TOTAL FUNDING	9,637,772	2,735,272	1,419,204	17,414,962	8,963,136	2,648,136	2,485,636			1,556,000	4,027,826	1,307,000	1,361,000	200,000	

BOARD OF SELECTMEN				CAPITAL IMPROVEMENTS BUDGET REQUEST 2018-2024									
APPROVED CAPITAL IMPROVEMENT		9-Jan-17				23-Jan-18	29-Jan-18						
BUDGET-		Approved				APPROVED	BOS	BOS					
Revised-1-8-18 for EVAC-Handheld pulse co-oximeter		Requests	18-Apr-17			BOS CAP	APPROVED	APPROVED					
Revised-1-23-18 for CLFD-Ford F-350 crew cab 4	Budget	Cap Non-	BOF	TOTAL	BUDGET	IMP COM	CAP IMP	MEANS OF					
Amounts shown in dollars	Requests	Recur	APPROVED	ESTIMATED	REQUESTS	PROJECTS	PROJECTS	FINANCING					
	2017-18	2017-18	2017-18	COST	2018-19	2018-19	2018-19	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
LESS FED/STATE GRANTS/ASSESSMENTS/BOND/LEASE													
State Grant-STEAP Grant-Town Hall	500,000			500,000	500,000								
State Grant-DEEP Grant-EHS Artificial Turf Football Field	1,000,000			1,000,000	1,000,000								
State Grant-Winderm Sch Solar Photovoltaic replmt-57.0%				285,000						285,000			
State Grant-Winderm Sch Floor Abatement-57.0%				228,000						228,000			
State Grant-Winderm Sch Window Replacement-28.5%				43,612						43,612			
State Grant-Windermere School Reroofing-57.0%				977,436						977,436			
State Grant-LOCIP (1)	106,719	106,719	195,651	122,612	122,612	122,612	122,612						
State Grant-DOT Senior Van-80%				48,000	48,000	48,000	48,000						
Federal Grant-Sidewalk Extension-West Rd (RTE 83)-80%	77,842	77,842	77,842	0									
BOE-Air Conditioning Cafeterias-EHS/Center/EMS				0		211,500		Lease- 4 years					
EVFD-Replmt Forestry Unit (F-143)				0		450,000	450,000	Lease- 5 years					
BOE-Computer Replacement Cycle				0		285,000	285,000	Lease- 4 years					
HML-Reroofing of New Portion of Building				0		300,589	300,589	Lease- 5 years					
CLFD-Sale of old vehicles				0		39,000							
EVAC-Charging Fund				42,435	42,435	42,435	42,435	Ambulance Fee					
DPW-Maintenance Fund				0									
Ambulance Fee Program				0									
TOTAL	1,684,561	184,561	273,493	3,247,095	1,713,047	1,499,136	1,248,636		0	1,534,048	0	0	0
NET COST TO TOWN	7,953,211	2,550,711	1,145,711	14,167,867	7,250,089	1,149,000	1,237,000		1,556,000	2,493,778	1,307,000	1,361,000	200,000
CAP NON REC FUND													
One Mill for FY2017-18= \$1,337,459													