



STATE OF CONNECTICUT – COUNTY OF TOLLAND
INCORPORATED 1786

TOWN OF ELLINGTON

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BOARD OF FINANCE

JOHN P. RACHEK
Chairman

PEGGY BUSSE
DOUGLAS B. HARDING
DAVID J. OLENDER
BARRY C. PINTO
MICHAEL D. VARNEY

**REGULAR MEETING
FEBRUARY 5, 2019
MINUTES**

Members Present: John Rachek-Chair, Peg Busse, David Olender, Barry Pinto

Members Absent: Douglas Harding, Michael Varney

Others Present: Lori Spielman-First Selectman, Selectman David Stavens, Felicia LaPlante-Acting Finance Officer, Thomas Palshaw, Cheryl Chamberlin

Call to Order

Chairman John Rachek called the meeting to order at 8:00 PM.

Pledge of Allegiance

Citizen's Forum – None

Approval of Minutes

MOVED (PINTO) SECONDED (BUSSE) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF THE REGULAR MEETING OF JANUARY 8, 2019 AS WRITTEN.

Additional Appropriations – None

Financial Statements

Felicia LaPlante reviewed what was completed by the Finance Office this month. She has been working on the audit. One item she brought to the Board's attention was that she is looking into putting in this year's budget, a web based software program to create a dashboard for financial statements for the public's review. This is for transparency. The Town of Coventry is using it currently. It is costly with a yearly fee. The updates are free. It is also a secure platform. She suggested that the members go to the Town of Coventry's website to view it.

New Business

None

Old Business

- 2019-20 Board of Finance Budget

Felicia LaPlante stated that the auditors account is being budgeted at an estimated figure. The bid for a three year audit term will be going out this year. A firm figure may be available before the budget is finalized.

MOVED (PINTO) SECONDED (OLENDER) AND PASSED UNANIMOUSLY TO SET THE BOARD OF FINANCE BUDGET ITEMS FOR FISCAL YEAR 2019-20 AS FOLLOWS: ACCOUNT 120 BOARD OF FINANCE AT \$9,850; ACCOUNT 121 AUDITORS AT \$46,500; ACCOUNT 122 AUDITORS-SPECIAL PROJECTS AT \$100; ACCOUNT 1010 CONTINGENCY FUND AT \$200,000; ACCOUNT 1011 CAPITAL RESERVE FUND AT \$200,000 AND ACCOUNT 1045 GASB-OPEB AT \$100,000.

Liaison Reports

John Rachek informed the Board that Marie Sauve's last day is tomorrow and to feel free to stop by to wish her well.

Mr. Olender asked who is making the decisions on which contractors are doing the work for the town hall renovation and why the Town is not going out to bid for each item. Lori Spielman told him that Tim Webb was responsible and that our contracted services vendors will be doing the work. Peg Busse asked who is responsible for prioritizing the items for the renovation, and Lori Spielman stated that Tim Webb was. Ms. Busse stated that the responsibility should not rest on one person.

Mr. Olender asked about the library roof and Felicia stated that at this time the engineer is still waiting back for a response from the original engineer on some specific details. Mr. Olender asked why the town is paying to use a new engineer when the Town already paid for the original engineering firm last year. He and Peg Busse asked to see how much the Town spent on engineering for the roof for both firms. Felicia agreed to email the both with that information.

Adjournment

MOVED (PINTO) SECONDED (OLENDER) AND PASSED UNANIMOUSLY TO ADJOURN THE MEETING AT 8:30 PM.

Respectfully submitted:



Lori Smith, Recording Secretary