



# Water Pollution Control Authority

REGULAR MEETING  
FEBRUARY 15, 2017

## MINUTES

**Members Present:** D. Parisi, E. Duell, J. Galeota, P. Gilbert, and S. Koehler

**Others Present:** T. Webb-WPCA Admin., J. Thompson-Town Engineer, R. Hartenstein-Stafford WPCA, Alma and Louise Thompson

### 1. Call to Order

Chairman Dan Parisi called the meeting to order at 7:00 PM.

### 2. Citizen's Forum/Public Comments - None

### 3. Approval of Minutes of January 18, 2017 Meeting

**MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF JANUARY 18, 2017 AS WRITTEN.**

### 4. New Business:

#### 1. User's Fee 2017, (Discussion & Possible Action)

Tim Webb told the WPCA that the Finance Officer is working to bring all the accounts up to date. He will attend the March meeting but will send out his spreadsheet by email ahead of that. To do a User Fee increase, there needs to be a special meeting for the public hearing on March 8 and then a vote to be made at the regular March 15 meeting. Tim Webb is recommending a \$10 increase to the flat fee for Hockanum and \$5 increase for the Stafford system.

**MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNANIMOUSLY TO HOLD A PUBLIC HEARING ON MARCH 8, 2017 AT 7:00 PM AT THE PUBLIC WORKS BUILDING, 21 MAIN STREET, ELLINGTON TO HEAR FROM PROPERTY OWNERS CONCERNING THE INCREASE OF SEWER USER FEES BY \$10 FOR HOCKANUM AND \$5 FOR CRYSTAL LAKE SYSTEM.**

**5. Old Business**

**1. H2S Update**

No problems to report.

**2. Windermere Village, Jim to Report**

The Town Engineer has submitted a letter outlining the cost of the deflection testing along with inspection and engineering costs for a total of \$28,275. He chose VMS Construction due to their experience and equipment they own to do the job. Jim Thompson showed the pipe that needs replacing due to the grade and those that need to be tested. Tim Webb asked that he send a letter for the pipe that needs to be replaced so it is on file. Tim also stated that he met with the owners of Windermere Village and explained the process and maintenance of the sewer system if owned by the association.

**6. Administrative**

**Design, Construction & Maintenance Reports**

**i. Pump Station & Meter Updates**

Nothing to report, snow storms keeping us busy.

**ii. Other**

**7. Misc. Communications**

Town Engineer, James Thompson, submitted a letter splitting the bonding and overhead into Phase I and Phase II. Phase I is a \$94,000 bond with overhead of \$6,130. The WPCA agreed with the split as outlined in his February 7, 2017 letter.

**MOVED (DUELL) SECONDED (GILBERT) AND PASSED UNANIMOUSLY TO APPROVE THE BONDING AND OVERHEAD FOR PHASE I AND II FOR ABERLE FARMS ESTATES MOUNTAIN STREET SEWER EXTENSION AS OUTLINED IN JAMES THOMPSON'S LETTER DATED FEBRUARY 7, 2017.**

Tim Webb told the WPCA that Bolles Motors will be doing a major renovation of their showroom and facility. It will be 5,543 SF with a new sewer connection in the rear of the property which will result in a new sewer permit and assessment to be levied.

Tim Webb told the WPCA that the new Assisted Living facility to be built in town will be breaking ground in the spring. This sewer system will be owned by the property owner.

## **8. Adjournment**

**MOVED (DUELL) SECONDED (KOELHER) AND PASSED  
UNANIMOUSLY TO ADJOURN THE MEETING AT 7:30 PM.**

**Respectfully submitted:**



**Lori Smith, Recording Secretary**