

ELLINGTON HOUSING AUTHORITY

Regular Meeting

February 27, 2018

RECEIVED
18 MAR -9 PM 12:26
ELLINGTON
TOWN CLERK

- 1) Meeting called to order @ 6:02 P.M.
- 2) Members present: William Correia, Don Gessay, Robert Ohrt, Judy Plantier and Dennis Varney. Also present: Ted Yampanis, Director and Gail Gessay, recording secretary.
- 3) The minutes of the Jan. 30th meeting were reviewed. Bob motioned to accept the minutes as written, 2nd by Dennis. Motion passed.
- 4) Public forum: no issues.
- 5) Projects: the specs need to be @ 100% and reviewed by Millennium before this goes to CHFA. Then CHFA's technical review section reviews this before we can proceed.
- 6) Financial Matters: we do not have a contract yet with Millennium. Judy emailed Lesley Higgins-Biddle from LISC (Local Initiatives Support Corp.) for advice on the Executive Director responsibilities for when Ted retires. Judy will contact Lou Barbagallo of Norfolk Housing Authority to set up a meeting for help on this matter.

The budget for the year and the base rent increase have been approved by CHFA. The utility allowances were discussed to be left as is. Bob motioned to approve the base rent increase with retaining the prior utility allowance, 2nd by Judy. Motion passed.

- 7) Unit vacancy report: the tenant in apt# 18 passed away on 1/27. EHA now has 2 vacant apartments.
- 8) Maintenance: the hot water heater in apt# 35 let go. Jeff replaced it.
- 9) Old business: the Fair Housing policy is being revised to remove all references to a specific individual and to change the rent percentage of income from 30% to 31%.

Also, the bylaws are being reviewed for changes needed to reflect current practices.

- 10) New business: nothing.
- 11) Meeting adjourned @ 6:58 P.M.

Respectfully submitted,

Gail Gessay

Gail Gessay, Recording Secretary