



Water Pollution Control Authority

REGULAR MEETING
MARCH 15, 2017
MINUTES

Members Present: D. Parisi, J. Galeota, P. Gilbert, and S. Koehler

Members Absent: E. Duell

Others Present: T. Webb-WPCA Admin., J. Thompson-Town Engineer, N. DiCorleto-Finance Officer, D. Stavens-Selectman, W. Coons III and W. Schmelter-Quantum of Ellington II, T. Knowlton-Malone & MacBroom Inc., T. Hollister-Shipman & Goodwin

1. Call to Order

S. Koehler called the meeting to order at 7:03 PM.

MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNANIMOUSLY TO ADD TO THE AGENDA APPROVAL OF THE MARCH 8, 2017 MINUTES AND UNDER NEW BUSINESS ABERLE FARM BOND.

2. Citizen's Forum/Public Comments

None

3. Approval of Minutes of February 15, 2017 Meeting

MOVED (GILBERT) SECONDED (GALEOTA) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF THE REGULAR MEETING OF FEBRUARY 15, 2017 AS WRITTEN.

Approval of Minutes of March 8, 2017 Special Meeting Public Hearing

MOVED (GILBERT) SECONDED (GALEOTA) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF THE MARCH 8, 2017 SPECIAL MEETING AS WRITTEN.

4. Old Business

1. H2S Update

Tim Webb stated that Country Pure Foods is doing well and taking corrective action when required. Ellington invited OSHA to do a visit of the pump stations and found no major problems.

2. Windermere Village

The discussion was opened with Mr. Coons stating that they had a potential solution to the issue. He had received the letter regarding the mandrill testing and rip up of pipe. They do not feel that a mandrill test is necessary. There was a presentation of a letter from Quantum to the WPCA Chairman Dan Parisi, copies were made and distributed to the members. Comments by members Paul Gilbert and Jeremy Galeota noted that the technical aspects of the letter were acknowledged and debatable but that the personal comments were unprofessional and should not have been included in the letter. Quantum is proposing to hire a third party engineer that is agreeable to the WPCA to submit an assessment report of the sewers at Windermere Village. There was discussion regarding the scope of the work and the time schedule. The firms would be given the video discs, the construction plans and specifications, and as-builts and would be required to do a visual inspection of the manholes. A written assessment and recommendations would be required. Three engineering firms were selected, Prime AE Group, Stantec and Wright Pierce. Quantum will pick the firm based on the price and availability. An alternate firm was selected if availability of the others became a problem. The alternate is CH2M Hill. Prior to moving forward with the hiring of the third party engineering firm, the scope of work, time schedule and cost will be forwarded to the WPCA Administrative to review and sent out to the Authority. Mr. Thompson requested that a certified PE stamp be on the report. Upon acceptance, the third party review will be conducted.

5. New Business:

1. User's Fee 2017, (Discussion & Possible Action)

MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNANIMOUSLY TO SET THE SEWER USER CHARGES PER THE ATTACHED LEGAL NOTICE FOR PUBLIC HEARING DATED MARCH 8, 2017. CHARGES EFFECTIVE APRIL 1, 2017.

2. Staffing adjustments, Crew Chief position (Discussion & Possible Action)

Tim Webb told the board that Spence Hutchinson who was a WPCA Maintainer I applied and was hired for the DPW Maintainer I position that recently became available. As a result of this change, he would like the board to consider an internal posting for a WPCA Crew Chief and hiring a Maintainer II for the WPCA. The members reviewed the job descriptions and suggested including under working conditions that they would be working in human waste water. The overall impact to the budget would be \$7,700.

MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNANIMOUSLY TO ACCEPT THE DESIGNATIONS AND JOB DESCRIPTIONS AS AMENDED.

3. Aberle Farm Bond

Mr. Koehler recused. Phase I of the Aberle Farm Estates sewer installation is working off the road. There will need to be a pressure test and camera testing of the line before the second phase can be started. In order to save time, they are requesting that the second portion of the bond be rolled over automatically pending the passing of the pressure test and videoing. This is agreeable to the Town Engineer and he is recommending it.

MOVED (GALEOTA) SECONDED (GILBERT) AND PASSED TO APPROVE THE ROLLING OF THE BOND FOR ABERLE FARM ESTATES PENDING THE PASSING OF THE PRESSURE TEST AND VIDEO TAPING AS RECOMMENDED BY THE TOWN ENGINEER.

6. Administrative

Design, Construction & Maintenance Reports

i. Pump Station & Meter Updates

Pump station alarm tonight at Center PS.

ii. Other

Nothing to report

iii. Budget update

Finance Officer Nicholas DiCorleto reviewed the financials and budget for the Hockanum and Crystal Lake Sewer Systems. The

only debt for the Hockanum system at this time is the Airport Sewer Project. The Hockanum System is currently self-sufficient.

7. Misc. Communications

Jim Thompson stated that he is doing the as built Mylar for the Hughes, Lewis and McKnight Circle sewer projects. He asked if the town should do something with the homeowners who have sump pumps. He was directed to close out the project as it is.

8. Adjournment

**MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED
UNANIMOUSLY TO ADJOURN THE MEETING AT 8:55 PM.**

Respectfully submitted:

A handwritten signature in cursive script that reads "Lori Smith".

Lori Smith, Recording Secretary