

STATE OF CONNECTICUT – COUNTY OF TOLLAND
INCORPORATED 1786



TOWN OF ELLINGTON

Emergency Management Department

55 MAIN STREET – PO BOX 187
ELLINGTON, CONNECTICUT 06029-0187

860-870-3182

JOHN STREIBER
Deputy Director

FREDERICA WEEKS
Deputy Director

JOSEPH PALOMBIZIO
Emergency Management
Director

EMERGENCY MANAGEMENT ADVISORY COUNCIL (EMAC)

April 8, 2019 2:00 PM Town Hall Meeting Hall

MINUTES

Councilors Present: Joseph Palombizio, Emergency Management Director; Patrick Getler, North Central District Health Department; Peter Hany, President, Ellington Volunteer Ambulance Corps (EVAC); Timothy Webb, Director of Public Works; Frederica Weeks, Deputy Director, Emergency Management; Patrick Kenton, The Computer Company; Brian Greenleaf, Director of Finance and Operations, Ellington Public Schools; Julia Connor, Recording Secretary

1. CALL TO ORDER – 2:02 PM
2. APPROVAL OF MINUTES

A. Meeting of January 7, 2019

MOVED (WEBB), SECONDED (HANY) AND PASSED UNANIMOUSLY TO APPROVE THE JANUARY 7, 2019 EMAC MINUTES.

3. UNFINISHED BUSINESS

A. Update – Baseline for Ellington Computer users established by KNOWB4 testing – Patrick Kenton, The Computer Company

The security awareness training was introduced two months ago, and it was discovered that some boards and departments have members who don't utilize their Town email addresses, so that was addressed. Phishing tests and the related remedial training will be rolled out soon; a button will also be added to email accounts where suspicious phishing emails can be flagged and sent to The Computer Company. Timothy Webb commented that the addition of the warning message letting users know if an email originates from outside the organization has been helpful as it brings attention to the sender and makes individuals more alert.

4. NEW BUSINESS

A. School Security/Safety Update, Run-Hide-Fight Introduction

Brian Greenleaf shared that in February, the initial rollout of the program took place with teachers and school staff, with representatives from the Connecticut State Police Academy in attendance; they gave an overarching presentation on the program. This month, smaller group sessions with local State Police partners will be the focus, along with some demonstrations throughout April and May. Notifications to parents will be sent out before anything is brought before the students, with a parent forum taking place in May or June. It was mentioned that student presentations may take place at the beginning of an upcoming school year, as opposed to the end of the year right before some of the students will be progressing to the next school. This program will have no impact on lockdown drills at this time. This program is to provide a different mindset and to provide different options to an individual's "toolkit" if they're ever in a crisis situation.

B. North Central District Health Department Updates

Patrick Getler shared that the North Central District Health Department will be doing a point-of-dispensing (POD) setup exercise on April 16, 2019. The exercise is to verify that the setup makes sense and if any improvements, such as additional equipment, supplies or signage, are needed. There is a vulnerable populations workshop that the Capital Region Emergency Planning Council is going to be hosting; any individual who works with these populations is invited to attend.

C. Rescue Task Force Tactical Gear and Training

Peter Hany stated that the Tactical Emergency Casualty Care (TECC) training will be moving forward in Town showed the Council the helmets and Kevlar vests, with room to carry tourniquets and dressings, that EVAC is looking to procure so that emergency responders can stay safe in emergency situations while providing aid to potential victims. This tactical gear fits in with the Stop the Bleed program that is a nationwide initiative. Mr. Greenleaf asked how the training has been going, and Mr. Hany responded that it has been going well. Frederica Weeks stated that the tactical gear and training is just one aspect of focus, and emphasized the importance of basic first aid skills being taught to the largest population possible, including in schools. Mr. Getler shared that in Vernon, there are stop the bleed kits located near the AEDs, and Mr. Greenleaf added that the Ellington Public Schools administration is in the process of purchasing those as well. Mr. Getler also mentioned an Until Help Arrives training, covering a variety of skills and training topics, which could be helpful as well. He asked Mr. Hany how many kits of the tactical gear they were looking to acquire. Mr. Hany answered that the long-term goal was 18; they currently have two sets, and they would like to have six for each emergency department in Town. Mr. Getler shared that there may be some funding or financial breaks available for this type of purchase.

D. Emergency Management/CERT Updates – Generator at Crystal Lake School, Town Shelters

Ms. Weeks shared that there is another CERT class being put together amongst three local communities. A ham radio operator class was recently held; there are quite a few local technicians and operators that test weekly. CERT will have a presence at the Senior Center Health Fair and the Ellington Earth Day Celebration.

A Red Cross inspection of the shelter at Ellington High School is scheduled for April 18, to check that it meets the correct standards. Mr. Getler stated that the Health Department has an assessment form that they utilize that check certain factors that affect environmental health. Joseph Palombizio commended the various groups that have worked together over recent years in order to offer the shelter at Crystal Lake School.

5. ROUNDTABLE – INPUT FROM COUNCIL MEMBERS

Mr. Getler shared that he is going for his Master's in Emergency Management; he will be doing his capstone project on improving medical and healthcare services in shelters. He will be looking at regional and local shelters to see what works and what doesn't and what gaps exist to see what improvement strategies can be implemented. Ms. Weeks stated that the proximity of EVAC to the high school is convenient for those utilizing the shelter.

Ms. Weeks also asked who was responsible for monitoring pet sheltering standards, and Mr. Getler responded that it is a multi-agency issue, between Animal Control and the Health Department.

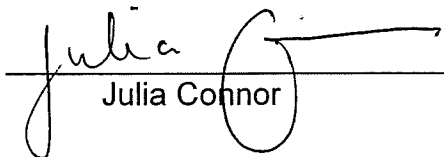
The next Everbridge test will be scheduled sometime in the next few months.

6. ADJOURNMENT

MOVED (GETLER), SECONDED (HANY) AND PASSED UNANIMOUSLY TO ADJOURN THE MEETING AT 2:40 PM.

The next EMAC meeting is scheduled for 2:00 pm on Monday, June 10, 2019.

Submitted by:


Julia Connor