



GORDON OLIVER  
CHAIRMAN

# TOWN OF ELLINGTON

## Parks and Recreation Commission

55 MAIN STREET – PO BOX 187  
ELLINGTON, CONNECTICUT 06029-0187

THOMAS BOSCARINO  
CYNTHIA COSTANZO  
KEVIN HAYES  
ROBERT LAREW  
SHERYL KRAUS  
SHAY DRAKE  
CHRISTOPHER WEITZ  
JENNIFER MULLIN

### Parks and Recreation Commission Minutes of the Meeting May 9, 2018 7:00 p.m. at 31 Arbor Way

**MEMBERS PRESENT:** Shay Drake, Jennifer Mullin, Thomas Boscarino, Sheryl Kraus, and Christopher Weitz

**OTHERS PRESENT:** Robert Tedford, Recreation Director; Kristen Wasielewski, Administrative Secretary Recreation; Peg Busse, Board of Finance; Thomas Palshaw, Town Resident

**I. CALL TO ORDER:**

Vice Chair Thomas Boscarino called the meeting to order at 7:22 p.m.

**II. CORRESPONDENCE:**

None

**III. APPROVAL OF MINUTES:**

Approval of minute from April 25, 2018

Moved (Weitz) seconded (Drake) and passed unanimously to approve the minutes of the April 25, 2018 Parks and Recreation meeting.

**IV. PUBLIC FORUM:**

None

**V. CHAIRMAN'S REPORT:**

None

**VI RECREATION DIRECTOR'S REPORT:**

- A. Welcome new employee, Kristen Wasielewski.
- B. Updated on projected Pinney Athletic fields Scoreboard.
- C. Review of Batz community garden and youth garden update on spots remaining and participation.
- D. Review FOI Seminar on April 11, 2018. Updated information provided.
- E. June 2, 2018: TRAILS Day. Update on Trails Committee's agenda. Trail's day cookout moved to behind Ellington YMCA. Update on refurbishing bridges/walkways, and signage on the trails.
- F. Cultural Arts/Summer production/committee update on Peter Pan production.
- G. Summer Program brochure update. Recreation Department will send out separate brochure in addition to providing information on the Park & Recreation website.
- H. Gazebo installation at Schwartz park on May 10<sup>th</sup>
- I. Discussion on the Town of Ellington's Permit/process for authorizing food vendors. In addition, reviewed the Little League Concession. The current town policy as it related to permits does not allow for any type of private vendor to sell goods on town property, unless either through a bid/RFP, or a waived process with the Board of Selectman.

**Motion made (Boscarino) to notify Ellington Boys Little League President that setting up concessions does not fall in the parameters of their permit. The Ellington Boys Little League shall be instructed to desist from the set up and sales from any concession stand other than the authorized concession stand. Seconded motion (Weitz). Voted unanimously.**

- J. Discussion of the August 12, 2018: Sprint Triathlon proceeds to support the Poulin Fund.
- K. Discussion of tentative October 8, 2018; 3 vs. 3 soccer jamboree to support the Poulin Fund
- L. Discussion of the upcoming summer staff of returning application, interviews of new applicants and volunteer positions.

M. Discussion on request for field usage for outside cricket league. Commission Policy is that we do not allow outside organizations to use our facilities and they are used for Ellington sponsored programs only at this time. We do not have the capacity to sponsor other programs at this time.

**VII: COMMITTEE REPORTS**

A. Discussion of the Board of Finance: 2018-19FY: Budget review/reductions. Referendum: May 15 , 2018 from 6:0 a.m. to 8:00 p.m. at the Senior Center.

B. Outdoor facilities – No new business

C. Discussion of Operations: Recommendations: T. Boscarino reviewed Attendance Policy being redrafted and a work in progress for the upcoming sports seasons.

D. Maintenance -- No new business

**VIII. OLD BUSINESS**

A. Review of EHS turf/Schwartz Park tennis lights project timetable re public meeting. Brief discussion with an understanding that the subject matter will not become viable again until the 2018-2019FY (town-wide) budget has been officially passed by the residents of the community.

**IX NEW BUSINESS**

T. Palshaw brought up questioning of trail signage as it pertains to emergency locators. R. Tedford mentioned it was part of subcommittee discussion.

T. Palshaw asked if the Parks and Recreation Department had interest in the possibility of more unstructured fields similar to the Santini Conservation Field before it as structured for Lacrosse. C. Weitz discussed it was a topic of discussion in the POCD as part of their 10-year plan for the town. T. Boscarino discussed what could be done in these unstructured areas without breaking Town Ordinances.

**X. ADJOURN**

Moved (Weitz) Seconded (Kraus) and unanimously approved to adjourn at 8:33 PM

Submitted By: \_\_\_\_\_

*K. Wasielewski*

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