



STATE OF CONNECTICUT – COUNTY OF TOLLAND  
INCORPORATED 1786

# TOWN OF ELLINGTON

55 MAIN STREET – PO BOX 187  
ELLINGTON, CONNECTICUT 06029-0187  
www.ellington-ct.gov

## BOARD OF FINANCE

JOHN P. RACHEK  
Chairman

PEGGY BUSSE  
DOUGLAS B. HARDING  
DAVID J. OLENDER  
BARRY C. PINTO  
MICHAEL D. VARNEY

## REGULAR MEETING JUNE 5, 2018 MINUTES

**Members Present:** J. Rachek-Chair, P. Busse, D. Harding, B. Pinto

**Members Absent:** D. Olender, M. Varney

**Others Present:** N. DiCorleto-Finance Officer, L. Spielman-First Selectman, J. Turner-Selectman, P. Hany-President EVAC, D. Varney-EVFD, T. Palshaw

### Call to Order

Chairman John Rachek called the meeting to order at 8:00 pm.

### Citizen's Forum – None

### Approval of Minutes

**MOVED (HARDING) SECONDED (PINTO) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF THE REGULAR MEETING OF MARCH 6, 2018 AS WRITTEN.**

**MOVED (HARDING) SECONDED (BUSSE) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF THE BUDGET HEARING OF MARCH 20, 2018 AS WRITTEN.**

**MOVED (HARDING) SECONDED (PINTO) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF THE BUDGET HEARING/SPECIAL MEETING OF MARCH 27, 2018 AS WRITTEN.**

**MOVED (HARDING) SECONDED (PINTO) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF THE PUBLIC HEARING OF APRIL 10, 2018 AS WRITTEN.**

**MOVED (HARDING) SECONDED (BUSSE) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF THE BUDGET DELIBERATIONS OF APRIL 12, 2018 AS WRITTEN.**

**MOVED (PINTO) SECONDED (HARDING) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF THE MEETING TO SET THE MILL RATE OF MAY 15, 2018 AS WRITTEN.**

**Audit Presentation Year Ending June 30, 2017**

The Finance Officer stated that the auditors would not be attending tonight due to illness. This will be postponed to the August regular meeting.

**MOVED (HARDING) SECONDED (PINTO) TO TABLE THIS ITEM TO THE AUGUST 7, 2018 REGULAR MEETING.**

**Additional Appropriation**

**EVAC Ambulance Purchase \$9,632**

Peter Hany told the Board that he received one bid from Eastford Fire & Rescue Sales. They are on the State bid list. He spoke with another vendor and encouraged them to submit a bid, but they did not. Ms. Busse asked if the mandatory pre-bid meeting is necessary. Mr. DiCorleto stated that with the mandatory pre bid meeting all questions can be asked and a true bid is received. Lori Spielman stated that the State of Conn. requires a mandatory pre-bid meeting.

**MOVED (HARDING) SECONDED (PINTO) AND PASSED UNANIMOUSLY TO APPROVE AN ADDITIONAL APPROPRIATION IN THE AMOUNT OF \$9,632 FROM THE 2017-2018 UNASSIGNED FUND BALANCE TO THE APPROVED 2015-16 CAPITAL NON-RECURRING FUND FOR THE EVAC REPLACEMENT AMBULANCE PROJECT OF \$210,000. TOTAL COST OF THE PROJECT \$219,632, WHICH WILL BE REIMBURSED BY THE EVAC CHARGING FUND.**

**Financial Statements**

The Finance Officer passed out his report. Tax Collections are at 99.3%.

He has resubmitted the 2016 LOCIP reimbursement and is submitting the 2018 reimbursement. He is working on the bonding resolutions for the Town Hall Addition/Renovation and the Turf Fields. He is adding lighting for the Men's baseball and Women's softball fields in order not to have a discrimination issue as has been in the past. Mr. Rachek asked what happens if the bond issue is defeated at referendum. Mr. DiCorleto stated that the lighting could be put into the capital budget. He pointed out a rate reduction from CIRMA due to his staff and public works working on addressing various issues in the buildings and conducting required classes for employees. He passed out a memo regarding the Board of Education self-insurance fund. He asked that the Board of Finance review this and let him know any comments so he can bring them to the Insurance Advisory Board.

He passed out a memo he sent to the First Selectman and Board of Finance Chair regarding the creation of Board of Education Unexpended Funds Account. In the 2017-18 budget the BOE had a reserve of \$150,000. The Board of Education would like to discuss this at the August 7 Regular Meeting. He stated that surrounding towns are getting together to set up contingency funds to be controlled by the BOE. He stated that the Town of Coventry dictates it be spent on capital projects.

The Finance Officer passed out a copy of the RFP for the Analysis of the Ellington Fire/Rescue and Emergency Medical Services. This was also sent to the Town Attorney for review and any comments or changes that the Board would suggest should be sent to him. Mr. Turner stated that this study would target town services only. John Rachek suggested that they add regional approaches to the RFP.

## **New Business**

### **Transfers to Suspense**

*Minutes corrected at August 7, 2018 Regular Meeting*

Mr. DiCorleto stated that even when the accounts are put on the suspense list, the Tax Collector still works to collect these debts. The request is to move 176 accounts totaling \$27,880.30.

**MOVED (HARDING) SECONDED (BUSSE) AND PASSED UNANIMOUSLY TO ACCEPT THE TRANSFERS TO SUSPENSE OF 176 ACCOUNTS TOTALING \$27,880.30 AS REQUESTED BY THE TAX AND REVENUE COLLECTOR, ANN MARIE CONTI, SUBMITTED IN MEMO DATED MAY 24, 2018.**

Mr. DiCorleto requested that the Additional Appropriation for the Board of Education Computers be added to the agenda under New Business. This is a pressing item so that the computers can be purchased.

**MOVED (HARDING) SECONDED (PINTO) AND PASSED UNANIMOUSLY TO ADD ADDITIONAL APPROPRIATION FOR THE BOARD OF EDUCATION COMPUTER REPLACEMENT CYCLE EQUIPMENT TO THE AGENDA.**

### **Additional Appropriation for the BOE Computer Replacement Cycle Equipment**

**MOVED (HARDING) SECONDED (PINTO) AND PASSED UNANIMOUSLY TO APPROPRIATE \$76,540 FROM THE UNASSIGNED-GENERAL FUND BALANCE FY 2018-19 TO FY 2018-19 DEBT SERVICE ACCOUNT IN THE AMOUNT OF \$76,540 FOR THE BOARD OF EDUCATION COMPUTER REPLACEMENT LEASE-PRINCIPAL \$71,250 AND INTEREST \$5,290.**

## **Adjournment**

**MOVED (HARDING) SECONDED (PINTO) AND PASSED UNANIMOUSLY TO ADJOURN THE MEETING AT 8:49 PM.**

Respectfully submitted:



Lori Smith  
Recording Secretary