



GORDON OLIVER
CHAIRMAN

TOWN OF ELLINGTON

Parks and Recreation Commission

55 MAIN STREET – PO BOX 187
ELLINGTON, CONNECTICUT 06029-0187

THOMAS BOSCARINO
CYNTHIA COSTANZO
KEVIN HAYES
ROBERT LAREW
SHERYL KRAUS
SHAY DRAKE
CHRISTOPHER WEITZ
JENNIFER MULLIN

Parks and Recreation Commission Minutes of Meeting Meeting, July 11, 2018 7:00 p.m. at 31 Arbor Way

MEMBERS PRESENT: Gordon Oliver, Thomas Boscarino, Cynthia Costanzo, Christopher Weitz, Jennifer Mullin

OTHERS PRESENT: R. Tedford, Recreation Director K. Wasielewski, Administrative Assistant
P. Busse, Member, Board of Finance L. Spielman, First Selectman (8:12 p.m.)

AGENDA

- I. **CALL TO ORDER**
Gordon Oliver, Chairman, called the meeting to order at 7:03 p.m.
- II. **CORRESPONDENCE**
None
- III. **APPROVAL OF MINUTES: July 5, 2018 special meeting**
MOVED (WEITZ) SECONDED (BOSCARINO) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF THE JULY 5, 2018 PARKS AND RECREATION SPECIAL MEETING.
- IV. **PUBLIC FORUM**
None
- V. **CHAIRMAN'S REPORT**
None
- VI. **RECREATION DIRECTOR'S REPORT:**
 - A. *Fall program brochure*
 - B. *Pinney Athletic fields: Scoreboard update*
R. Tedford noted that he is getting an additional quote on the Pinney Athletic field scoreboards.
 - C. *Batz community garden and youth garden update*
 - D. *Nov. 3, 2018: (confirmed): 5K and 3K Fall road races*
 - E. *2017-18FY year-end expenditures/revenue/invoices*
 - F. *Town of Ellington: Permit/process for authorizing food vendors/review contract*
 - G. *August 12, 2018: Sprint Triathlon (Poulin Fund)*
 - H. *October 8, 2018: (confirmed): 3 vs. 3 soccer jamboree/Poulin Fund*
- VII. **COMMITTEE REPORTS**
 - A. *Finance: 2018-19FY: Budget review/reductions*
Discussion of the end of the fiscal year expenditures/revenue/invoices was brought up. Pending appropriate funds remaining the 2017/2018 budget a donation may be made up to the maximum of \$1,500.00 to the Friends of Ellington Tennis to help offset the cost of the Swartz Park gazebo project.

BOSCARINO MADE THE MOTION TO APPROVE THE POTENTIAL DONATION TO THE FRIENDS OF ELLINGTON TENNIS, COSTANZO SECONDED THE MOTION. THE MOTION CARRIED WITH VOTES FROM BOSCARINO, COSTANZO, AND MULLIN. WEITZ AND OLIVER ABSTAINED FROM VOTING.

B. Outdoor facilities

C. Operations: Recommendations: Attendance Policy

Operation subcommittee has drafted an attendance policy. This draft has been given to all commission members and is set to be reviewed at the next scheduled commission meeting.

D. Maintenance

VIII. OLD BUSINESS

A. Review EHS Turf-lighting project: Board of Selectmen's meeting (Item G-2) vote on July 9, 2018

i. Consideration of the next step regarding the current proposal

Discussion on whether the Parks and Recreation Commission should have the Board of Selectman renew the motion from July 9, 2018 or whether they should receive signatures from Registered Town Voters to solicit a Town Referendum. Discussion of the process the Parks and Recreation Commission would have to follow if the proposal does not pass and the timeline that they would have to follow.

TOM BOSCARINO MADE A MOTION TO REQUEST THE BOARD OF SELECTMEN TO RENEW THE MOTION FROM ITEM NEW BUSINESS G-2, FROM THE BOARD OF SELECTMEN'S MEETING ON MONDAY, JULY 9, 2018:"TO CONSIDER AND ACT ON A RESOLUTION: (1): RECOMMENDING AN APPROPRIATION AND BORROWING AUTHORIZATION FOR VARIOUS ATHLETIC FACILITY IMPROVEMENTS AT ELLINGTON HIGH SCHOOL, AND RELATED IMPROVEMENTS, WORK AND AXQUISITIONS; AND (2) REFERRING THE PROJECT TO THE PLANNING AND ZONING COMMISSION FOR A REPORT PURSUANT TO CONN. GEN. STATE STATUTE 8-24" AS STATED AT THE BOARD OF SELECTMEN'S MEETING ON MONDAY, JULY 9, 2018. CHRISTOPHER WEITZ SECONDED AND PASSED UNANIMOUSLY TO APPROVE THE MOTION.

Discussion of knowing the process through the Town Clerk's Office and the verbiage that would be needed if the Parks and Recreation Department needs to acquire signatures was brought up. Commission members discussed that they should be prepared of knowing what the verbiage is but that they were not moving forward with this process at this time.

Commission members discussed whether they could invite Board of Finance members to a Parks and Recreation Commission meeting to have an opportunity to ask any questions relevant to the Synthetic-Turf Field prior to the Board of Finance August 2018 meeting.

Commission members discussed the Fuss & O'Neil bid again about "the adequate primary power source" as well as the 10% contingency. They noted that they would like these items looked at more closely before the Board of Selectmen's meeting. When L. Spielman arrived Commissioner Costanzo brought up questions in regards to "the adequate primary power source" and whether the item needs to be in the proposed project as well as questioned whether the Fuss & O'Neil proposal can be pulled out of each item and create a line item for just the contingency.

R. Tedford brought up that the commission needs to determine a plan for how to address the public. Commission members discussed the use of a Facebook page, Twitter, and other online public forums to communicate with the public in regard to the Synthetic Turf Field project.

IX. NEW BUSINESS

None

X. ADJOURN

Moved (Weitz) seconded (Mullin) and unanimously approved to adjourn at 8:22 p.m.

Submitted by:

X K Wasielewski

Kristen Wasielewski