

**LEGAL NOTICE  
INVITATION TO BID  
TOWN OF ELLINGTON**

**RECONSTRUCTION OF BROOKSIDE PARK TENNIS COURTS**

Sealed proposals will be received by the Town of Ellington, acting through its Finance Officer, to provide labor, services and material to reconstruct the tennis courts at Brookside Park.

Bids are to be delivered to the Finance Officer, Town Hall. Proposals are to be clearly marked **RECONSTRUCTION OF BROOKSIDE PARK TENNIS COURTS** and sealed and shall be directed to:

Nicholas J. DiCorleto, Jr., Finance Officer  
Town of Ellington, 55 Main Street  
Ellington, CT 06029

Bid proposals for the Contract will be received until Thursday, **July 19, 2012 at 2:00 P.M.** Bids will then be publicly opened and read aloud in the Meeting Hall of Town Hall.

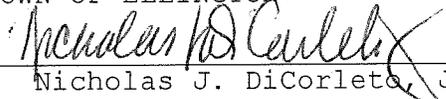
Specifications and Contract Documents may be obtained at the office of the Finance Officer, 55 Main Street, Ellington, Connecticut during normal business hours, on or after June 28, 2012 or on the Town of Ellington web site, [www.ellington-ct.gov](http://www.ellington-ct.gov).

A pre-bid meeting will be held with the Director of Public Works at **9:30 A.M., prevailing time, on Tuesday, July 10, 2012** in the **Conference Room, Public Works Facility, 21 Main Street, Ellington, CT.** All potential bidders are required to attend. No bid will be accepted from an entity not attending the pre-bid meeting.

No bid may be withdrawn for a period of ninety (90) days after opening of bid without approval and written consent of the Town of Ellington.

The Town of Ellington reserves the right to reject any or all bids, to waive any informalities, omissions, excess verbiage or technical defects in the bidding and the Town need not necessarily award the contract to the lowest Bidder if, in the opinion of the Town, it would be in the best interest of the Town of Ellington to accept another bid.

TOWN OF ELLINGTON

  
\_\_\_\_\_  
Nicholas J. DiCorleto, Jr.  
Finance Officer

NICHOLAS J. DICORLETO, JR., FINANCE OFFICER  
55 MAIN STREET  
ELLINGTON, CT 06029

**INSTRUCTION TO BIDDERS**

KEY DATES:

Advertisement of Invitation To Bid	June 28, 2012
Mandatory Walk-through of Buildings	July 10, 2012
Bid Opening	July 19, 2012
Bid Award on or before	August 1, 2012

1. SPECIAL NOTICE TO BIDDERS:

A. The Bid Documents comprise the following:

1. Legal Notice/Invitation to Bid
2. Instruction to Bidders
3. Specifications
4. Bid Form
5. Bid Bond
6. Non-collusion Affidavit
7. Draft Contract

2. BID FORM:

A. All bids shall be submitted on forms provided, or copies and shall be subject to all requirements of the Contract Documents. Erasures or other changes must be explained or noted over the signature of the bidder.

B. Bids submitted by all bidders to The Town of Ellington, Connecticut shall be enclosed in sealed envelopes, which shall clearly be labeled with the word "Bid Documents", **RECONSTRUCTION OF BROOKSIDE PARK TENNIS COURTS**, and the firm name and address of the bidder.

C. All bidders shall submit one (1) original and two (2) copies of completely executed bid forms and documents which shall include: Bid Form for tennis courts and a separate form for the alternate basketball court, Bidder's Qualification Statement, Specifications with all requested information, any additional information or proposed substitutions.

1. A Qualification Statement should be generated by the bidder to demonstrate its background, training, qualifications and ability to perform the required work.

D. The Town of Ellington, Connecticut may consider as informal any bid which contains any alteration or a departure from the Bid Form attached.

E. The contract will be based upon and require the completion of the work according to the Contract Documents, together with all addenda thereto.

F. Each bidder must submit a Bid Bond in the amount of \$5,000 with either a corporate surety from a company licensed to write surety bonds in the State of Connecticut or by bidder's certified check made payable to the Town of Ellington.

3. TIME FOR RECEIVING BIDS:

A. Bids will be received by the Finance Officer of the Town of Ellington, Connecticut at the Town Hall, 55 Main Street, Ellington, Connecticut until 2:00 p.m., prevailing time, on Thursday, July 19, 2012 at which time the bids will be publicly opened.

B. Bids received prior to the time established herein for the receipt and opening of same will be securely kept unopened. The Finance Officer whose duty it is to receive and open all bids will decide when the specified time has arrived for the opening of same. No responsibility will be attached to an officer for premature opening of a bid not properly addressed and identified.

C. The Town of Ellington, Connecticut will neither accept nor consider any bid which is received after the time established herein for the opening of same; regardless of the cause for delay in the arrival of a bid. The same will be returned unopened.

D. Telegraphic or faxed bids will not be considered.

E. Bidders are cautioned to allow ample time for transmittal of bids by mail or otherwise.

4. WITHDRAWAL OF BIDS BEFORE DATE OF BID OPENING:

Any bid may be withdrawn on written or telegraphic or fax request, dispatched in time for delivery in the normal course of business, at least one hour prior to the hour fixed for the opening of bids. Fax number for the Finance Officer is (860) 870-3158.

5. INTERPRETATIONS OF CONTRACT DOCUMENTS:

No oral interpretations will be made to any bidder as to the meaning of the Specifications and Contract Documents. Every request for such an interpretation shall be made in writing by a bidder and forwarded to the Finance Officer, 55 Main Street,

Ellington, Connecticut 06029. No inquiry received within five (5) days of the date fixed for opening of bids will be given consideration. Every interpretation made to a bidder will be in the form of an addendum to the specifications. Said addendum will be sent via email as promptly as is practicable, to all persons who have registered to bid with the Finance Officer and will be posted on the Town of Ellington web site, [www.ellington-ct.gov](http://www.ellington-ct.gov). All such addenda shall become a part of the Contract Documents. No liability shall attach to the Town for failing to give notice of any addenda if a bidder has failed to register its email address more than five (5) days prior to bid opening.

6. EXAMINATION OF SPECIFICATIONS, ETC.:

6.1 Each bidder shall thoroughly examine and be familiar with the Specifications and Contract Documents. The failure or omission of any bidder to examine any form, instrument, addendum or other document, shall in no way relieve said bidder from any obligations with respect to his bid. No bidder shall rely upon any oral representation of any person, town official, or employee concerning site conditions or job requirements, nor will such reliance excuse performance in accordance with the contract nor be the basis for any claimed extra costs. Bidders shall raise any such issues by written request under Paragraph 5 hereof. The submission of a bid shall be taken as prima facie evidence of compliance with this section.

6.2 A pre-bid meeting to review the site conditions, work requirements and specifications will be held with the Director of Public Works at 9:30 A.M., prevailing time, on **Tuesday, July 10, 2012** in the **Conference Room, Public Works Facility, 21 Main Street** Ellington, Connecticut. Bidders will then have the opportunity to visit and inspect the existing tennis courts and basketball court at Brookside Park. **All potential bidders are required to attend. No bid will be accepted from an entity that has not attended the pre-bid meeting.**

6.3 Warranty. Contractor must warrant all of its work to conform to generally accepted industry standards for the type of work performed. In addition, Contractor warrants that the playing surface will remain smooth without cracks, heaves, depressions for a period of two (2) years from completion of construction and acceptance by the Project Coordinator.

7. AWARD OF CONTRACT:

A. The contract will be awarded to the lowest responsible and eligible general bidder complying with the conditions of the Contract Documents, providing that his bid is reasonable and that it is in the best interests of the Town of Ellington, Connecticut to accept it. The award of the contract, if same is to be awarded, will be made within ninety (90) days after opening of bids.

B. The successful bidder will be required to execute a contract in form substantially as attached with the Town of Ellington within fourteen (14) days following the Notice of Award.

8. SALES TAX AND COST OF PERMITS:

Sales tax does not have to be included in bids or material charges. Contractor must obtain the appropriate tax exempt number from the Finance Office.

9. ADDITIONAL REQUIREMENTS OF THE CONTRACT:

Bidders should take note that at the time of signing the contract all of the following additional documents are required by the contract:

9.1 Certificate of Insurance with coverage specified in attachment to these instructions.

9.2 Corporate Resolution, or similar, authorizing execution of contract (Sample will be furnished to successful bidder). Note: bidder should be a business entity rather than an individual or sole proprietor to clarify its position as a sub-contractor.

9.3 Intentionally omitted.

9.4 Performance bond in the full amount of the contract.

9.5 Payment bond in the full amount of the contract.

9.6 NOTE! Brookside Park is a recreation area for the Town and will be used by various groups including Town Recreation Department programs, various independent approved organized football, soccer, lacrosse and baseball teams as well as the general public. Contractor must protect its work area and the public use of other areas of the Park for the safety of all and the integrity of its work.

**NON-COLLUSION AFFIDAVIT**

To the Town of Ellington:

**RE: RECONSTRUCTION OF BROOKSIDE PARK TENNIS COURTS**

As to each bid submitted by the undersigned, this is to certify that in submitting this bid, BIDDER represents that this Bid is not made in the interest of or on behalf of any undisclosed person and is not submitted in conformity with any agreement or rules of any group, association, organization, or corporation; BIDDER has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; BIDDER has not solicited or induced any person, firm or a corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for himself any advantage over any other Bidder or other OWNER; and the BIDDER or any person in his behalf, has not agreed, connived or colluded to produce a deceptive show of competition in the matter of the bidding or award of the referenced contract.

DATED: \_\_\_\_\_, 2012.

**BIDDER:**

By \_\_\_\_\_

SUBSCRIBED and sworn to  
before me this \_\_\_\_\_ day  
of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Notary Public

BID BOND

1. KNOW ALL MEN BY THESE PRESENTS, that \_\_\_\_\_

\_\_\_\_\_  
(insert full name and address or legal title of Contractor)

Bidder and Principal, is held and is firmly bound unto the Town of Ellington, 55 Main Street, Ellington, CT 06029 as Obligee, hereinafter called the Town, in the sum of FIVE THOUSAND and 00/100 (\$5,000.00) Dollars, for the payment of which sum well and truly to be made, the said Bidder-Principal, binds himself, his heirs, executors, administrators, successors and assigns, firmly by these presents.

2. WHEREAS, the Principal has submitted a bid for an Ellington Project entitled "RECONSTRUCTION OF BROOKSIDE PARK TENNIS COURTS" for one or more designated buildings.

3. NOW, THEREFORE, if the Town shall accept the bid of the Bidder-Principal and the Bidder-Principal shall enter into a Contract with the Town in accordance with the terms of such bid, and give such bond or bonds as may be specified in the Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bonds, if the Principal shall pay to the Town the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Town may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

4. The Bidder-Principal has delivered a bank or certified check in the sum set forth above payable to the Town of Ellington which shall constitute surety for this Bond. The Town is entitled to hold or negotiate said check at its option pending satisfaction of this obligation.

Signed and sealed this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

WITNESS:

**BIDDER-PRINCIPAL:**

\_\_\_\_\_

\_\_\_\_\_  
(Name of Bidder)

\_\_\_\_\_

By \_\_\_\_\_  
(Print Name and Title)

NAME OF SURETY COMPANY \_\_\_\_\_

By \_\_\_\_\_

TYPE NAME and AUTHORITY

NOTE: The Bid Bond must have surety. The Town will accept a bank check or certified check payable to the Town of Ellington in the amount of the bond or execution of the Bid Bond by a surety company. If a surety Company executes this Bond as surety, then Paragraph 4 should be eliminated which may be done by line out or copying the bond without that paragraph.

**INSURANCE REQUIREMENTS  
FOR ALL CONTRACTORS**

Workers Compensation Insurance:

1. Per Connecticut Statute

Commercial General Liability Insurance (1993 Form or equivalent)

1. \$1,000,000 per occurrence and/or aggregate
2. Include personal injury, bodily injury, property damage, product/completed operations, contractual liability
3. Delete all explosion, collapse and underground exclusions, if applicable
4. Per contract/project aggregate desirable

Motor Vehicle Liability Insurance:

1. \$1,000,000 per occurrence for bodily injury and property damage
2. Includes owned, non-owned and/or aggregate

Professional Liability Insurance (if applicable)

1. \$1,000,000 per claim and/or aggregate

**Umbrella/Excess Liability**

1. \$1,000,000 per occurrence and/or aggregate

Note! All General Contractors are responsible for assuring that all of its sub-contractors have similar coverage and limits. The Town will rely upon the General Contractor to obtain these assurances as it cannot do so.

General Requirements:

1. Insurer must have an A. M. Best rating of at least A-/VII and be licensed to do business in Connecticut
2. All policies must have a 30 day advance written notice requirement with any such notice to be sent to Nicholas J. DiCorleto, Jr., Ellington Finance Officer, P.O. Box 187, Ellington, CT 06029
3. Certificates of Insurance must be presented at or before signing of any contract
4. The Town of Ellington and such other town agency as may be appropriate shall be named as an additional insured on each policy

TOWN OF ELLINGTON

CONTRACT

**RECONSTRUCTION OF BROOKSIDE PARK TENNIS COURTS**

(Project Name)

45 SADDS MILL ROAD

BY AND BETWEEN

THE TOWN OF ELLINGTON

AND

---

**TOWN OF ELLINGTON CONTRACT**  
**RECONSTRUCTION OF BROOKSIDE PARK TENNIS COURTS**

AGREEMENT made as of the \_\_\_\_\_ day of \_\_\_\_\_, 2012, between the Town of Ellington, acting herein by Maurice W. Blanchette First Selectman, 55 Main Street, P.O. Box 187, Ellington, Connecticut 06029, hereinafter referred to as "the Town" and in supplemental documents as "the Owner", and \_\_\_\_\_ with a principal office located at \_\_\_\_\_ hereinafter referred to as "the Contractor".

The Project Coordinator is:

TIMOTHY WEBB, DIRECTOR OF PUBLIC WORKS

The Town and the Contractor agree as follows:

ARTICLE 1:  
CONTRACT DOCUMENTS

1.1 The Contract Documents consist of all of the documents listed in Paragraph 1.2. All of the documents form the Contract between the parties and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract is the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral. An enumeration of the Contract Documents, other than modifications subsequent to this Agreement, are listed in Section 1.2.

1.2 The Contract Documents, except for modifications which may be issued after execution of this Agreement, are:

- (a) This contract as executed by the parties;
- (b) The specifications for the work;
- (c) The Town of Ellington Invitation to Bid, Bidding Requirements, and Instructions to Bidders, including any addenda or additions issued prior to the awarding of the Project bid;
- (d) The Contractor's Bid Form and all documents attached to or included with said bid;
  - 1. Contractor's Qualification Statement;
  - 2. Non-collusion Affidavit of Contractor and Subcontractor, if applicable;
- (e) Insurance Requirements for all Contractors.

- (f) Performance bond in the full amount of the contract.
- (g) Payment bond in the full amount of the contract.

ARTICLE 2:  
CONTRACT WORK

The Contractor shall perform the work as defined in the "Specifications" to provide all labor and material as needed to reconstruct the existing tennis courts located at Brookside Park 45 Sadds Mill Road in Ellington Connecticut as described in the Contract Documents, hereinafter referred to as "the Work".

ARTICLE 3:  
DATES OF COMMENCEMENT, TERM & OPTION TO RENEW

A. The Contractor shall begin work within two weeks of the signing of the contract and complete the project within 6 (six) weeks

ARTICLE 4:  
CONTRACT SUM

A. The Town shall pay the Contractor for the Contractor's performance of the contract at the rates set forth on Contractor's bid form made a part of this contract.

ARTICLE 5:  
PAYMENT

Payment of the Contract shall be as follows:

5.1 Partial Payments. The Contractor may submit statements with a description of the work performed during the prior month based upon the unit value of the work actually performed and material actually delivered to the site as stated by the Contractor, confirmed by the Project Coordinator who will determine whether the statement is accurate based upon his investigation. The Town will pay 95% of the value of the work completed as determined by the Project Coordinator within Fifteen (15) days following his determination.

5.2 Final Payment. A final payment equal to the balance of the Contract Price shall be paid within thirty (30) days after final completion and approval of the installation by the Project Coordinator and the Ellington Board of Selectmen. Payment of the contract sum shall not be deemed a waiver or release of the Contractor's

responsibility to correct nonconforming work in the Contract Documents nor to satisfy any other requirements which may survive final payment.

ARTICLE 6:  
ADDITIONAL PROVISIONS

6.1 Conflicts. Where reference is made in this Agreement to any of the Contract Documents, the reference means that provisions as amended or supplemented by other provisions of the Contract Documents. In the event that any provision of any other Contract Document is so inconsistent with the terms of this Agreement as to be mutually exclusive, then the terms of this Agreement shall control.

6.2 Pre-Conditions. The Contractor acknowledges that it has examined, to its satisfaction, all conditions relating to the work to be performed and all drawings and specifications for the Project and has had ample opportunity to review and examine the existing site and has not relied upon any oral representation of any Town official or employee concerning site condition or job requirements.

6.3 Knowledge of Laws. The Contractor acknowledges that it is familiar with all federal and state laws and all local By-laws, Ordinances and Regulations which in any manner affect those engaged or employed on the Work, or the material and equipment used in the Work, or in any way affect the conduct or the Work, and no claim of misunderstanding or lack of knowledge of the same will be considered a basis for terminating the Work or amending this Agreement.

6.4 Discrepancies. If, at any time, the Contractor shall determine that there are discrepancies, omissions, ambiguities or conflicts in or among the Contract Documents, or that any provision conflicts with any law, regulation or code, the Contractor shall immediately notify the Director. If the Director determines that clarification is necessary, such clarification shall be made in writing as an addendum to this Agreement and shall be signed by the parties. No verbal instructions or interpretations shall be deemed valid.

6.5 Governing Law. This Agreement and any other Contract Document shall be governed by and interpreted under the laws of the State of Connecticut. If any provision of this Agreement or any other Contract Document is found to be invalid or unenforceable by any court, the same shall not affect the remainder of the Agreement or other Contract Document, which shall remain in effect as if the invalid or unenforceable provision had not been included therein.

6.5.1 Dispute Resolution. The parties agree that any dispute under this contract is to be resolved by binding

arbitration under the rules of the American Arbitration Association before a single arbitrator with any hearing to be held in Tolland County, CT, unless otherwise mutually agreed, and each party is to pay its own expenses including attorney's fees and to share the cost of arbitration equally.

6.6 Captions. Captions used in this Agreement are for convenience only and are not intended to be limitations on, nor interpretations of, the specific provisions hereof.

6.7 Non-Assignability. No assignment of the rights, obligations or interests by a party in this Agreement will be binding on the other party without its written consent and no such assignment shall release or discharge the assignor from any duty, obligation or responsibility under this Agreement or under any other Contract Document.

6.8 Contractor hereby agrees to indemnify and hold Owner, its agents, servants and employees harmless from any and all claims, demands, liabilities, and lawsuits, including reasonable attorney's fees incurred thereby, resulting from or pertaining to any alleged violations by Contractor and all Subcontractors, if any, and all applicable federal, state and local nondiscriminatory employment laws, rules and regulations in effect and applicable for the Project and will **HOLD HARMLESS** the Town of Ellington, its agents, servants and employees from any claim of injury or damage by any of its employees for injury arising out of or in the course of their employment and work at or upon the identified town building not caused by the willful act of a town agent, servant or employee.

6.9 Warranty. Contractor warrants all of its work to conform to generally accepted industry standards for the type of work performed. In addition, Contractor warrants that the playing surface will remain smooth without cracks, heaves, depressions for a period of two (2) years from completion of construction and acceptance by the Project Coordinator.

6.10 Insurance. The Contractor will at all times maintain insurance policies in force in accordance with the requirements of the "Insurance Requirements For All Contractor's" listed in paragraph 1.2(e) and provide the Finance Officer a certificate of such insurance naming the Town of Ellington as an additional insured.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date stated above.

**TOWN OF ELLINGTON**

**CONTRACTOR:**

By \_\_\_\_\_  
Maurice W. Blanchette  
Its First Selectman

By \_\_\_\_\_  
Its  
Duly Authorized

## GENERAL REQUIREMENTS/SCOPE OF WORK

### RECONSTRUCTION OF BROOKSIDE PARK TENNIS COURTS

The Town of Ellington, Department of Public Works is soliciting bids for the reconstruction of the existing tennis courts located at Brookside Park in Ellington Connecticut.

The undersigned proposes to furnish all labor, material and services required to complete the work specified below in accordance with this document, and under the terms and conditions hereafter set forth and as directed by the Town.

1) CRITERIA FOR BID ACCEPTANCE:

Provide three recent reference projects, projects completed within the last 3 years.

Provide insurance documents

Attend the mandatory pre-bid meeting

2) BASE BID:

The bid shall be broken out as noted on the bid form.

3) ALTERNATE BID:

The Town will also review and consider a reconstruction bid for the existing basketball court also located at Brookside Park and review during the mandatory pre-bid site inspection.

# SCOPE OF WORK

## RECONSTRUCTION OF BROOKSIDE PARK

### TENNIS COURTS

The undersigned agrees to furnish and deliver said services according to the specification, at the price bid, as indicated two all-weather tennis courts under normal conditions. The reconstruction of the existing tennis courts shall be done in the following manner unless agreed upon and signed off on by the Director of Public Works. All Permits and approvals, if required will be obtained by the Town of Ellington.

#### ACCESS:

Access to the courts will be accomplished via the existing gates for personnel and the equipment shall be accessed by opening one side of the existing chain link fence. Upon completion of the project the site will be returned to the condition that existed prior to construction and secured.

#### SITE PREPARATION:

The existing post and center pins shall be removed along with their concrete footing and disposed of offsite. The existing asphalt surface shall be pulverized and grounded into the existing gravel base to form a unified base material. Any large stone or unsuitable material will be removed. The newly pulverized base will then be surveyed and brought to a rough grade of 1% via laser and dozer operation. The base shall be continually machined as it is being moved and compacted to 95% or greater.

#### BASE MATERIAL:

Upon completion of the site preparations, three (3) inches of  $\frac{3}{4}$  inch process aggregate shall be installed as base material. The base shall be fine graded to 1% with a laser guided piece of equipment, grader preferred, to ensure an exact pitch necessary to promote proper drainage. The base material shall be compacted to 95% or greater with a vibratory roller, 10 ton unit.

#### ASPHALT BASE:

1  $\frac{1}{2}$  inch layer of Class 1 asphalt will be installed over the exactly graded base via a laser guided paver. Asphalt shall be compacted to 93%.

**SCOPE OF WORK  
RECONSTRUCTION OF BROOKSIDE PARK  
TENNIS COURTS**

**NET POSTS:**

The net posts sleeves shall be excavated upon the completion of the asphalt layer 1. New 3 inch O.D. net post sleeves shall be installed in 48 inches of concrete, (3400 psi). New 2 7/8 inch O.D. internal post will then be installed. Each net post system will be provided with a new tapered net, center anchor and center strap.

**ASPHALT 2:**

Upon completion of the Net Posts a second layer of asphalt shall be placed over the first. 1 ½ layer of Class 2 asphalt using a laser guided paver will be applied and compacted to 93 % or greater.

**FINAL PLAYING SURFACE:**

After a 21 day curing period two layers of acrylic re-surfacer shall be applied to the entire surface of each court and applied till smooth. One (1) layer of textured acrylic tennis court paint will be applied followed by one (1) layer of acrylic finish paint to each court. Upon the curing and drying of the finishes the playing lines shall be surveyed and the 2 inch wide playing lines hand painted on each court. The nets and center straps shall then be installed

**TOTAL BID PRICE LUMP SUM:** \$ \_\_\_\_\_

Written amount

SCOPE OF WORK  
RECONSTRUCTION OF BROOKSIDE PARK  
TENNIS COURTS

BID FORM

Under penalty of perjury and other remedies available to the Town of Ellington, the undersigned certifies this bid is submitted without collusion and all responses are true and accurate. If awarded this bid, it is agreed this forms a contractual obligation to provide services at the dollar amount specified in this Bid Form, subject to and in accordance with all instructions, bidding and contract documents, including any addenda, which are all made part of this bid.

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Signature of Authorized Person

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Authorized Person

\_\_\_\_\_  
Company Title of Authorized Person

\_\_\_\_\_  
Address of Company

\_\_\_\_\_  
City, State, and Zip Code

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Facsimile Number

\_\_\_\_\_  
E-Mail

END OF BID FORM