



**NOTICE OF INTENT** to TEMPORARILY or PERMANENTLY  
 CLOSE IN PLACE or REMOVE **ANY** UNDERGROUND FLAMMABLE  
 or COMBUSTIBLE LIQUIDS STORAGE TANK on ALL PROPERTIES  
**EXCEPT SINGLE or TWO-FAMILY RESIDENTIAL PROPERTY**

**INSTRUCTIONS to the Property Owner:**

Form:055 Rev: 2/16

The 2015 Connecticut Fire Prevention Code (the Code) requires that you, AS THE PROPERTY OWNER, notify this Department of your intent to temporarily or permanently close in place or remove any flammable or combustible liquid underground storage tank on any property OTHER THAN SINGLE OR TWO-FAMILY RESIDENTIAL PROPERTY. For such work within the Town of Ellington the filing of this form with this Department **AT LEAST ONE WEEK PRIOR TO THE START OF SUCH WORK** is required. It is also required that you provide a **minimum of 72 hours notice prior to the actual removal of the tank from its grave** by calling 860-870-3126 and leaving a message. Additionally, a Building Dept. permit for such work is required. A Fire Marshal inspection may be conducted during the course of the work, at our discretion. Specific approval by this Department is required before any tank may be abandoned in place. This form must be completed in its entirety and you must provide copies of all documentation related to this work, including photos that might be taken. **Failing this shall cause you to be in violation of the Code.**

**IN THE EVENT OF AN ACCIDENT, FIRE, EXPLOSION AND/OR SPILL:** you must notify the fire department immediately by calling 911. The fire department shall notify this department and an investigation shall be conducted. A result of that investigation may be that you are held legally responsible and charges may be filed at Superior Court at the discretion of the Fire Marshal. **Do not notify** the fire department if contamination is found at the excavation site. **Do notify** the Connecticut Department of Energy and Environmental Protection, Oil and Chemical Spill Section at 860-566-3338. DEEP shall instruct you as to how you must proceed in that event. DEEP shall notify this Department and an investigation may be conducted as referenced above. **SEE STATE OF CONNECTICUT CONTRACTOR LICENSING REQUIREMENTS, BELOW.**

Property Address:	Legal Owner(s) of Property; Name(s):
Occupancy Type:	Address:
Size (Capacity) of Tank to be Temporarily Closed/Removed/Abandoned in Place:	Telephone(s): Home: Work:

Methodology: (Use the back side of this form if additional space is necessary.)  
 FOR ALL METHODS, explain the **metering system** and **method** you will use to render the tank atmosphere safe for work and transport:

COMPLETE REMOVAL: If Tank is to be removed, explain destination (exact physical location, i.e. company name and address) of tank following removal:

ABANDONMENT IN PLACE; this requires specific Fire Marshal approval and the reason for this necessity and the method to be utilized must be explained:

Following this removal/abandonment, will any underground flammable or combustible liquids storage tank(s) remain upon the premises?  NO  YES: Please Explain below:

Exact Location of Tank to be Removed/Abandoned (include sketch on back, if appropriate). Be specific:

**STATE OF CONNECTICUT LICENSING REQUIREMENTS:**

Single and two-family residential buildings are not regulated by this department and are, therefore, exempt from the requirements contained herein. However, licensing requirements for work in those same buildings are regulated by the CT Dept. of Consumer Protection. At a minimum, use of registered Home Improvement Contractors at residential buildings with three or four dwelling units is required for the dismantling of the piping system. Use of licensed Heating and Plumbing Contractors is required at all other occupancies and are acceptable for all work at all occupancies, including the three and four-family occupancies in place of the Home Improvement Contractors.

Contractor: Name		Contractor: Name	
Address:		Address:	
Phone:	License No.:	Phone:	License No.:
Scope of Work to be Performed:		Scope of Work to be Performed:	
Contractor's Signature:	Date:	Contractor's Signature:	Date:

**OWNER(S) RESPONSIBILITIES:**

I understand that, as the owner of this property, I have a legal obligation to:

- ensure that this underground storage tank removal be done in strict accordance with the regulations of the State of Connecticut; the hiring of a licensed contractor shall meet that obligation; and
- file this form at least one week in advance of this work; failure to provide 72 hours notice prior to actual removal of the tank from its grave is a violation of the Code as determined by the Fire Marshal. The regulations are available at the Department of Town Fire Marshal.

Printed Name:	Signature (Required):	Date:
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