Senior Center Steering Committee

Meeting Minutes, December 29, 2010

Ellington Senior Center
2 Church Street, Ellington, Ct

Members Present: Wayne Reynolds, Sue Hannigan, Anna Turner, Amelia Kurpat, Morris Webber ,Estelle Williamson, Doris Crayton - Dir. Human Services, Erin Graziani - Dir Senior Center, Peter Williams - Administrative Assistant,

Others Present: Carl Larson, Rich Saboni, Harold Tibbetts and Jonathan Allen

Call to Order: Chairman Wayne Reynolds called the meeting to order at 3:00.

1. **Citizen Forum:**
   Rich Saboni, Harold Tibbetts and Jonathan Allen made brief statements on possible activities, locations and concerns that should be addressed by the committee.
   It was of great importance to the committees that all suggestions and comments from others be heard and invited those present to stay and participate in the discussions of the agenda items to follow.

2. **Approval of previous meeting minutes**
   MOTION (Hannigan) SECONDED (Webber) TO APPROVE THE MINUTES OF THE December 15 2009 MEETING AND PASSED UNANIMOUSLY.

3. **Discussion of Community/Senior Center visited:**
   Wayne opened the discussion by thanking the members that visited area senior centers and reported on what was observed. The discussion that followed was instrumental in formulating the activities and space needs for the new center.

   Wayne handed out the December 21, 2010 draft of the position paper, a listing of sq. footage of 7 Community/Senior centers visited, along with the floor plans of the Glastonbury and South Windsor Community Centers. These were for the committee to use during the following discussion.

4. **Question about current Senior Center:**
   No one had any questions that needed answers at this time regarding our current center. Erin is going to prepare for the committee more detailed usage numbers on the participation of seniors in center activities during 2010.

5. **Recommended Rooms for Senior Center:**
   A review of the Program, Activities, and Servicers section of the Committee Report date December 21, 2010 was utilized to start the discussion of the Rooms that should be included in a new senior center. Peter Williams took notes and will formulate a detailed listing for the next meetings review. (Attached)

6. **Site Selection Report:**
   The subcommittee will be meeting on Wednesday January 5, 2011 at 2:00 in the Town Annex to review the attributes to the 7 remaining sites under consideration. Their finding and suggestions will be available for review at the next meeting.

7. **Funding of Senior Center:**
   Do to time constraints this item was not discussed
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8. **Other Items:**
   The next meeting will be January 12, 2011, @ 3:00pm at the Ellington Senor Center.

9. **To Do For Next Meeting:**
   Report on short list of possible sites
   Compile listing of recommended rooms

10. **Adjournment:**
    Meeting adjourned at 4:37

Respectively submitted by Erin Graziani and Peter Williams