STATE OF CONNECTICUT ♦ COUNTY OF TOLLAND
INCORPORATED 1786

TOWN OF ELLINGTON
WATER POLLUTION CONROL AUTHORITY

REGULAR MEETING
September 16, 2008

Members Present: Daniel Parisi (Chairman), Edward Duell, Shawn Koehler, Tim Kiessling and Joe Stimac

Others Present: Town Engineer, Jim Thompson of Buck & Buck and Peter Williams, WPCA Administrator.

I. CALL TO ORDER

Chairman Daniel Parisi called the meeting to order at 7:02 p.m.

II. CITIZENS FORUM / PUBLIC COMMENTS: NONE

MOTION (STIMAC) SECONDED (KIESSING) AND PASSED UNANIMOUSLY TO ADD ITEM 6.4 EXECUTIVE SESSION TO REVIEW CONTRACT NEGOTIATIONS TO THE AGENDA.

III. PUBLIC HEARING

1. Public Hearing-Airport Assessments

Chairman Parisi opened the Public Hearing at 7:04 p.m.
No one was present for discussion

MOTION (DUELL) SECONDED (STIMAC) AND PASSED UNANIMOUSLY TO CLOSE THE PUBLIC HEARING.

MOTION (DUELL) SECONDED (STIMAC) AND PASSED UNANIMOUSLY TO SET THE BENEFIT ASSESSMENTS AS LISTED:

083-003-000 Somers Road,	**$82,692**
298 Somers Road,	**$6,894**
304 Somers Road,	**$18,275**

306 Somers Road,	**$11,810**
083-006-000 Somers Road,	**$101,623**
322 Somers Road,	**$9,630**
324 Somers Road,	**$9,739**
328 Somers Road,	**$276,628**
105-001-0000 Somers Road,	**$55,668**
354 Somers Road,	**$42,843**
360 Somers Road,	**$705,001**
368 Somers Road,	**$46.727**
380 Somers Road,	**$20,573**
398 Somers Road,	**$18,931**
406 Somers Road,	**$9,083**
408 Somers Road,	**$15,430**
420 Somers Road,	**$6,407**
142-001-0000 Somers Road,	**$1,356**
092-1000-0000 Somers Road,	**$0**
4 & 6 Industrial Drive,	**$26,044**
5 Industrial Drive,	**$12,037**
7 Industrial Drive,	**$15,101**
10 Industrial Drive,	**$29,327**
45 Meadow Brook Road,	**$267,898**
61 Meadow Brook Road,	**$108,465**
77 Meadow Brook Road,	**$51,772**
105-002-0001 Meadow Brook Rd,	**$12,064**
85 Meadow Brook Road,	**$14,554**

MOTION (DUELL) SECONDED (KIESSLING) AND PASSED UNANIMOUSLY TO SET THE CRITERIA FOR PAYMENT OF BENEFIT ASSESSMSNTS FOR THE AIRPORT EXTENTSION PROPERTIES AS LISTED:

- **Benefit Assessments will be due after set and billed.**
- **Benefit Assessments maybe paid in 20 yearly installments at 4.3% bonded interest.**
- **Benefit Assessments on farm land may be deferred per Ct Stature at 2% bonded interest.**
- **Balance of installments or deferred assessments will become due in full on transfer of property.**
- **Properties that have granted easements for the airport sewer extension may defer payments of Benefit Assessments until sewer connection or transfer of property at 4.3% bonded interest. Partial connections will be prorated.**
- **Benefit Assessments pass due will be charged at the rate of 1.5% per month**

IV. NEW EQUIPMENT REVIEW:

Lenny Deschenaux showed the members the new Ram-Jet pipe cleaning truck

V. UNFINISHED BUSINESS:

1. **Non sewered water usage-Deduct Meters:** 19 meter requests have been received to date.

2. **Facilities Plan Update**: Peter Williams will attend the Vernon's WPCA meeting next week to monitor their plant upgrades. Stafford's WPCA still do not agree with the sewer service area of the Ellington Crystal Lake system. They have a problem with the Wendell Road area being included. Peter Williams will meet with Michael Waugh to see what can be done to solve this matter.
   What is needed to have the capacity to upgrade the GIS maps in house is being reviewed. There is a need for procedures to keep the sewer service area maps current.

3. **Project 2008-1 Mountain Road Sewer Line Replacement:** Jim Thompson stated the project is ready to start and the cost approved last month did not include the lateral connections to the existing sewer laterals. The laterals have been added to the scope of the project as unit prices.
   The letter from Attorney Ryan to Peter Michaud dated September 8, 2008 concurring the awarding of a contract for this project was reviewed.

MOTION (DUELL) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO AUTHERIZE THE CHAIRMAN TO SIGN THE CONTRACT WITH JOHN OLENDER CORP. IN THE AMOUNT INCLUDING LATERAILS NOT TO EXCEED $115,000

4. **Project 2008-2 Rt. 83 Sewer Line Extension:** Jim Thompson explained that the project is being adjusted for the State's roadway requirements.

5. **Project 2008-3 Rt. 83 Kimballs Brook Bridge:** Jim Thompson explained the scope of the project as being a relocation of the sewer lines in the way of the proposed bridge replacement. The State will be paying the entire cost of the relocation of the sewer lines and no work should be done until a purchase order is received from the State.

6. **South Road –Covet & Benefit Assessments**: Peter Williams requested that the Benefits Assessments for the affected properties be deferred until they connect to the system due to the timing of setting and billing of the assessments.

MOTION (STIMAC) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO ALLOW THE SOUTH ROAD PROPERTTIES TO DEFER PAYMENT OF THEIR BENEFIT ASSESSMENTS UNTILL CONNECTION IS MADE TO THE SEWER EXTENSION.

VI. ADMINISTRATIVE:

1. **Design, Construction, & Maintenance Reports**

MOTION (DUELL) SECONDED (KIESSLING) AND PASSED UNANIMOUSLY TO REDUCE THE BOND AMOUNT TO MAINTENANCE LEVEL ($42,000) FOR THE CRYSTAL RIDGE SUBDIVISION AS RECOMENDATED IN JIM THOMPSON'S LETTER OF SEPTEMBER 16, 2008.

2. **Approval of Minutes**

MOTION (DUELL) SECONDED (KOEHLER) AND PASSED UNIAMOUSLY TO APPROVE THE MINUTES OF AUGUST 19, 2008.

VII. EXECUTIVE SESSION:

MOTION (DUELL) SECONDED (KIESSLING) TO GO INTO EXECUTIVE SESSION AT 7:45 P.M. WITH THE PURPOSE OF REVIEWING CONTRACT NEGOTIATIONS AND PASSED UNANIMOUSLY.

MOTION (DUELL) SECONDED (KOEHLER) TO COME OUT OF EXECUTIVE SESSION AT 8:07 P.M AND PASSED UNANIMOUSLY.

VIII. ADJOURNMENT:

MOTION (KOEHLER) SECONDED (DUELL) AND PASSED UNANIMOUSLY TO ADJOURN THE MEETING AT 8:10 P.M.

Respectfully Submitted,

Peter Williams
WPCA Administrator