Water Pollution Control Authority

REGULAR MEETING
NOVEMBER 20, 2019

MINUTES

Members Present: Jeremy Galeota, Paul Gilbert, Shawn Koehler

Members Absent: Daniel Parisi

Others Present: Timothy Webb-WPCA Admin., Marshall Gaston-Fuss & O'Neill, Richard Hartenstein-Stafford WPCA, Selectman David Stavens, Tim Schneider-Earthlight

1. **Call to Order**

   Shawn Koehler opened the meeting at 7:01 PM.

2. **Citizen's Forum/Public Comments** - None

3. **Approval of Minutes of October 16, 2019 Regular Meeting**

   MOVED (GILBERT) SECONDED (GALEOTA) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF THE OCTOBER 16, 2019 MEETING AS WRITTEN.

4. **New Business:**

   1. **Update Sewer projects, High Ridge and Stein**

      Tim Webb stated that Stein Rd is completed and paved. The camera work was done today on Stein and the line is good. The assessment letters will go out on Friday and 3 of the homeowners have indicated that they will be tying in. The property at 155 Ellington Ave has a 4 bedroom flow allocation; the shed on Stein Rd has no allocation. The owner of these two properties will be notified in the assessment letter to 155 Ellington Ave.

      High Ridge Rd sewer is completed and the road is to be paved tomorrow or Friday. There are a few yard drains still to be completed but the work in the road is complete.

2. **Earth Light/Barn Yard 120 West Road Development**

Tim Schneider of Earthlight stated that Earthlight and Barn Yard are planning to purchase a 25 acre parcel at 120 West Rd. The plan is for retail development close to the road and warehouse, solar field and shed storage in the rear. Tim Webb stated that this parcel is not in the sewer service area and there is no flow allocated to it. There is no reason that this parcel should not be included, it is part of the Route 83 corridor project and is in line with the Plan of Conservation and Development. The flow they are requesting is higher than can be allotted. The maximum flow would be 7,680 gallons per day. The Town will have to request DEEP approval to include it into the sewer district. This is a commercial corridor and needs to have flow.

MOVED (GILBERT) SECONDED (GALEOTA) AND PASSED UNANIMOUSLY THAT FUSS & O'NEILL SUBMIT THE REQUEST TO DEEP TO INCLUDE PARCEL 037-003-000 INTO THE HOCKANUM SEWER DISTRICT WITH A FLOW OF 7,680 PER THE TOWN LISTING.

5. **Old Business:**

1. **Fuss & O'Neill, Project Updates**

Marshall Gaston stated that along with the Stein Rd map review this month, on 10/29 John from Fuss & O'Neill did a ventilation/corrosion investigation at the Vernon Pump Station. His report was that there is a lot of corrosion on the wires and that they are brittle. The air flow was analyzed and there is a dead spot under the stairway where the muffin monster is located that needs ventilation. The recommendation was that an air monitoring program be installed as well as positive air pressure created. Marshall will develop the pricing to do these things at this pump station. Paul Gilbert asked if submersible pumps would part of a long term plan. Mr. Webb stated that short term upgrades were preferred to extend the life of the plant. Three new drives were recently installed.

Tim Webb brought forth two proposals received for gas detection. The members and Marshall will review the proposals and a recommendation by Fuss & O'Neill will be made as to which one should be purchased.

2. **Budget Discussion, Finance Officer**

The budget discussion was tabled to the January meeting. Tim Webb would like the WPCA to hold the public hearing for the Sewer User Charges as well as the public hearing for the benefit assessments for Stein Rd and Ellington Ave on December 11. Discussion as to how much to

raise the user charges ensued. It was agreeable by all that the proposed fees will be as follows: Flat Rate and Wells for the Hockanum System $310, Fixed $120, Variable $190; Crystal Lake System $300 with Seasonal $220.

6. Administrative:

Design, Construction & Maintenance Reports

i. Pump Station & Meter Updates – Discussed above.
ii. Other - None
iii. Fuss & O'Neill Billing

One invoice was received since last meeting. Paul Gilbert asked Marshall for the budget summary for this invoice. Marshall will email it to Tim Webb and Tim will send it out to the members.

MOVED (KOEHLER) SECONDED (GALEOTA) AND PASSED UNANIMOUSLY TO APPROVE THE PAYMENT OF FUSS & O'NEILL INVOICE 0216540 IN THE AMOUNT OF $12,791.17 FOR STEIN AND HIGH RIDGE ROAD SEWER PROJECT THROUGH SEPTEMBER 28, 2019.

7. Misc. Communications

Mr. Webb asked that the December WPCA meeting be held on December 11 and include the two public hearings.

MOVED (GALEOTA) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO HOLD A SPECIAL MEETING ON DECEMBER 11, 2019 TO INCLUDE THE TWO PUBLIC HEARINGS AND TO CANCEL THE DECEMBER 18 MEETING.

Adjournment

MOVED (GILBERT) SECONDED (GALEOTA) AND PASSED UNANIMOUSLY TO ADJOURN THE MEETING AT 8:10 PM.

Respectfully submitted:

Lori Smith

Lori Smith, Recording Clerk