



# TOWN OF ELLINGTON

## Parks and Recreation Commission

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CYNTHIA COSTANZO  
KEVIN HAYES  
ROBERT LAREW  
SHERRY KRAUS  
SHAY DRAKE  
CHRISTOPHER WEITZ  
JENNIFER MULLIN

GORDON OLIVER  
CHAIRMAN

### **Parks and Recreation Commission Minutes of Meeting: August 14, 2019 7:00 PM at 31 Arbor Way**

**MEMBERS PRESENT:** Gordon Oliver, Thomas Boscarino, Sherry Kraus, Shay Drake, Christopher Weitz, Jennifer Mullin

**OTHERS PRESENT:** Dustin Huguenin, Director of Recreation; Kristen Harp, Recording Secretary; Peg Busse, Board of Finance Member

#### **AGENDA:**

**I. CALL TO ORDER:** Gordon Oliver, chairman, called the meeting to order at 7:04 PM.

**II. CORRESPONDENCE:** None

**III. APPROVAL OF MINUTES:** June 12, 2019 regular meeting

MOVED (BOSCARINO) SECONDED (MULLIN) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF THE JUNE 12, 2019 REGULAR MEETING.

**IV. PUBLIC FORUM:** None

**V. CHAIRMAN'S REPORT:** None

#### **VI. RECREATION DEPARTMENT REPORT:**

**A. Review of summer programs:** Dustin Huguenin reviewed the conclusion of the summer programs. All the summer programs have been well attended. The Summer Day Camp is concluding on Friday, August 16, 2019 with their annual talent show. Sandy Beach is planned to close on Sunday, August 25, 2019. We have not had any water issues so far this summer. The lifeguard chairs have been ordered and will be ready for the 2020 season. The new fall brochure that is combined with Youth Services is expected to arrive next week. Dustin reviewed the survey that was sent out to Lacrosse participants at the conclusion of the 2019 season. The survey was created with general questions regarding program satisfaction, facility usage, and the new attendance policy, so that it can be used for each sport. The commission discussed having a coaches meeting prior to the start of each season to explain the attendance policy to the coaches and the expectations to follow the policy. Dustin discussed the possibility of implementing technology that Cindy Costanzo has recommended to allow for better tracking of attendance. Dustin spoke briefly regarding travel basketball for this coming winter and if there was any feedback regarding splitting 5<sup>th</sup>/6<sup>th</sup> and 7<sup>th</sup>/8<sup>th</sup> travel basketball into four separate teams for both boys and girls, if the numbers would support the teams. The commission felt that if the enrollment numbers support this separation there would be no drawback.

**B. Scoreboard installation update:** Dustin Huguenin updated the commission on the installation of the scoreboard at Pinney fields. The scoreboard will be installed soon with an expected dedication on September 28, 2019. There was some confusion with the ability of the scoreboard to rotate to be used on multiple fields however, this won't be possible with the current board. Tom Boscarino asked if there would be space to add a second scoreboard for the other field, if funds became available and Dustin Huguenin stated there was space for an addition scoreboard.

**C. Poulin 3v3 event schedule:** Dustin Huguenin updated the commission regarding the Poulin 3v3 event scheduled for October 14, 2019 at the Robert Tedford Memorial Park. He should have additional information after his meeting regarding the event.

**D. Rugged Farmer race reminder:** Dustin Huguenin reminded the commission members about the upcoming Rugged Farmer event scheduled for Sunday, October 6, 2019 from 2:00-6:00pm. The proceeds from this event are to benefit the Robert Tedford Fund. In addition the Robert Tedford Memorial Road Race is scheduled for October 26, 2019 at Robert Tedford Memorial Park. During this event there will be a memorial service in memory of Bob Tedford.

**E. Eagle Scout project plans:** Dustin Huguenin updated the commission on the Eagle Scout project plans for the Robert Tedford Memorial Park. Max Sadlak is planning on doing an information board including a map of the fields and information about Bob Tedford. He plans to have his informational signage placed near the soccer parking lot. Another Eagle Scout has an upcoming project is to create farm tables at the Batz property. Finally, a third Eagle Scout is planning on building a guard shack at Sandy Beach.

**F. Trails committee update:** Dustin Huguenin updated the commission on what is going on with the trails committee. The Trail of Treats is scheduled for October 29, 2019 at the Robert Tedford Memorial Park. Public Works has been lining the "Brookside Mile" and it is now officially one mile long with some slight adjustments to the original path. Dustin updated the Parks and Recreation Commission that at the last trails meeting there was a discussion regarding possibly renaming the "Brookside Mile" and wanted to know if the commission had any thoughts on this. The commission felt the mile long loop did not have to be renamed due to the park being renamed.

## **VII. COMMITTEE REPORTS:**

**A. Finance: 2018-19 (revenue) budget review:** None

**B. Maintenance: Field usage:** None

## **VIII. OLD BUSINESS:**

**A. Discuss: Disc Golf course:** Dustin Huguenin and Sherry Kraus were waiting for the results of the ad hoc committee for Robert Tedford to see which location would be selected for renaming in honor of Bob. Dustin and Sherry plan to review the locations again.

**B. Discuss: Donated lights:** The Board of Education Operations Committee and the Board of Selectman have been discussing the project with more information to be forthcoming.

**C. Tedford tribute ad hoc committee:** Tom Boscarino updated the commission that the first action of the ad hoc committee was the renaming of Brookside. The committee is working on the signage for the new Robert Tedford Memorial Park. The next step is to meet with Brian Greenleaf and the Board of Education to present the committee suggestion for plaques to be placed in Ellington High School, Ellington Middle School, and Windermere School in honor of Bob Tedford. There was a brief discussion regarding the funds in the Robert Tedford Fund and the many donations the Parks and Recreation Committee has given in the past to other causes.

MOVED BOSCARINO SECONDED MULLIN AND PASSED UNANIMOUSLY TO MAKE A DONATION OF \$500 TO THE ROBERT TEDFORD FUND ON BEHALF OF THE PARKS AND RECREATION COMMISSION.


**IX. NEW BUSINESS:**

**A. Refund policy:** The commission reviewed the proposed refund policy for the Parks and Recreation Department and recommended a few changes. They felt that adding the policy to our online program registration system (Active Net) was a good suggestion as a way to start getting the policy out to the general public. They suggested if possible to add the attendance policy to Active Net as well.

**X. ADJOURN**

MOVED (WEITZ) SECONDED (OLIVER) AND PASSED UNANIMOUSLY TO ADJOURN AT 8:27 PM.

Submitted by:

X   
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Kristen Harp