



STATE OF CONNECTICUT · COUNTY OF TOLLAND
INCORPORATED 1786

TOWN OF ELLINGTON

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BUILDING DEPARTMENT

TEL. (860) 870-3124 FAX (860) 870-3122

MEMORANDUM

DATE: April 1, 2014
TO: Building Department Permit Applicants
FROM: Raymond Martin III, Building Official
SUBJECT: Building Permit Process

On February 28, 2014, the State of Ct adopted the 2009 International Residential Code with 2013 Ct Amendments. This code change contains new requirements that will require more plan review from the building department to assure code compliance. The current process of obtaining a foundation permit before a building permit is no longer applicable. The process for obtaining a building permit will now be to submit a completed application and two sets of building plans to this office. In accordance with the Ct State Building Code, the plans will be reviewed and a permit issued/denied within 30 days. Once the permit has been approved, the fee will be calculated and due upon the issuance of the permit. The construction documents will need to show:

- 1) Foundation plan/details/reinforcing, floor plans, elevations, and building sections of the actual structure to be built.
- 2) Wall bracing requirements. The floor plans need to show braced wall lines and identify braced wall lines, bracing methods, wall line spacing, required bracing w/adjustments for wind factor, bracing length provided, hold down requirements, and related details.
- 3) Plans need to identify egress window size in each bedroom.
- 4) Provide engineering data for any truss system, beam sizing, or engineered lumber used throughout the project.

Once reviewed, one copy of these documents will be returned to the applicant and must be on site during inspections. For projects that require limited plan review, permits can still be calculated and paid at the counter. There is also a handout of notable code changes available. Please contact me with any questions that you may have.

CC: Maurice Blanchette, First Selectman

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